

## CASWELL COUNTY BOARD OF EDUCATION MINUTES

April 12, 2021

The Caswell County Board of Education met in regular session on Monday, April 12, 2021 at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Trudy Blackwell, Donna Hudson, Tracy Stanley, Mel Battle and Vennie Beggarly. Others present include Superintendent Dr. Sandra Carter and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. Meeting was livestreamed via Zoom.

### **I. A. CALL TO ORDER**

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed followed by the Pledge of Allegiance.

### **I. B. APPROVAL OF MINUTES**

Gladys Garland moved, seconded by Mel Battle, to approve the minutes of the March 22, 2021 regular meeting as presented. The motion carried unanimously.

### **I. C. APPROVAL OF AGENDA**

Dr. Carter recommended approval of agenda as presented with one change which was to move Superintendent Updates until after closed session. Trudy Blackwell moved, seconded by Tracy Stanley, to approve the revised agenda as presented. The motion carried unanimously.

### **I. D. ANNOUNCEMENTS**

Dr. Carter shared that Transportation Director Chuck Hudson had receive a grant that will provide four stock arm cameras for our buses. The amount was \$12,000 and Mr. Hudson will continue to pursue options for additional grants to provide funding for the remainder of our buses.

Dr. Carter shared that the April newsletter for Caswell County Schools is posted on the website and has been sent home with our students.

### **I. E. PUBLIC COMMENTS**

None at this time.

### **II. UNFINISHED BUSINESS**

None at this time.

### **III. REPORTS**

Bartlett Yancey Senior High School - Renovation Updates = Bill Powell, Project Manager

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Mr. Bill Powell, Project Manager, gave an overview of the renovations at the high school and shared the progress that has been completed. He discussed adverse weather concerns and shared a handout that showed a bid-weather phasing schedule as of March 25, 2021. Areas he reviewed include:

A - Task 2 - Two story building, East/Voc. Corridors & site as well as Task 3B Courtyard and Security/minor renovations etc. section of the project schedule's completion date will be revised from August 2 to August 25, 2021, the result of a 23-day adverse weather extension.

B - Task 3, 3A & 4 - Despite Task 2 having a weather delay, by vacating and permitting an early start of demolition (200 & 300 buildings) it allows an early start and early completion of the new dining construction. "early starts" in turn allow early cafeteria completion/move as well as the renovations of the old dining/kitchen into educational space.

Result of the early 3, 3A, & 4 Task work turnover and start of construction allow the Total Project Completion date to remain as August 2, 2022 and enables contractors to be off-site by fall 2022 student return.

Mr. Powell shared that he stays in constant touch with Principal Lance Stokes and Maintenance Director Jerry Hatchett and noted that "move meetings" occur often and include a lot of people associated with the renovation decision making at the high school. Dr. Carter shared that a line item in the budget is included for transitions coordinator and noted that other districts have used a transitions coordinator. Mr. Powell shared that discussion of surplus furniture is being reviewed and the possibility for storage containers as the rooms are full of students and staff and we will need a place to hold things during the transition. Principal Lance Stokes shared that he is asking teachers to plan ahead and take home 4-5 days' worth of instructional materials to have when they return back to school. The Science/STEM will need space for their instructional time. Maintenance Director Jerry Hatchett shared he is in the process of reviewing pricing for storage containers (PODS) and depending on the quantity of what we need the company may be willing to work with us on pricing. Mr. Powell shared that one option is to look at a "volunteer" list for those that would like to assist in the move. A board member suggested reaching out to local service organizations as they are always willing to help.

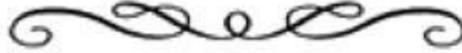
#### IV. NEW BUSINESS

##### 1. Resolution

Resolution for Sarah Turner was read aloud. Gladys Garland moved, seconded by Donna Hudson, to approve the resolution as presented.

*Resolution in Memorial and Appreciation  
Of the Life of  
Sarah McClain Turner*

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***WHEREAS**, Sarah McClain Turner, was born on October 12, 1942, and resided at 168 Moorefield Road, Yanceyville, NC, 27379, at the time of her death on March 16, 2021, and*

***WHEREAS**, Sarah Turner, was a faithful and loving wife, mother, and friend and her family's welfare was her major and constant concern; and*

***WHEREAS**, Sarah Turner was an active member of Yanceyville Missionary Baptist Church in Yanceyville and served as an Usher, worked on the Kitchen Committee and sang in the Senior Choir; and*

***WHEREAS**, Sarah Turner was a special lady. She was employed as a custodian with Caswell County Schools and will be remembered for her commitment to education; and being known for her benevolence and servant's heart to children; and*

***NOW THEREFORE BE IT RESOLVED** that the Caswell County Board of Education wishes to honor the memory of Sarah Turner and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.*

*This the 12<sup>th</sup> day of April 2021.*

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*Wayne Owen, Chairman*

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*Gladys Garland, Vice Chairman*

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*Mel O. Battle*

\_\_\_\_\_  
*Vennie Beggarly*

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*Trudy Blackwell*

\_\_\_\_\_  
*Donna R. Hudson*

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*Tracy P. Stanley*

\_\_\_\_\_  
*Dr. Sandra Carter, Superintendent*

**2. Budget to Board of County Commissioners**

Finance Director Amy Chandler reviewed the updated information that will be presented to the Board of County Commissioners.

Discussion after the presentation included that it may be helpful to show the amount required and amount received over the past 5-6 years for current expenditure and capital outlay as well as fund balance amounts and how and why we use it. If not included, it may need to be discussed if a joint meeting occurs. Question was asked regarding how many activity buses we need. Dr. Carter shared we could use two; however, we are only requesting one. Question was asked if we could take the old school buses and turn them into an activity bus. Dr. Carter shared that it isn't

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allowed since buses are paid out of two separate funds. School buses are paid with state funds and activity buses with local funds.

Other concerns included listing the capital needs in priority order.

It was shared that discussion has taken place with the County Manager to try and set up a joint meeting to present the budget. It was agreed to add information on the requests for capital outlay and current expenditure for the last 5-6 years with the budget request as well as what has been received.

Dr. Carter recommended approval of the budget request to the Board of County Commissioners as presented with the addition of adding the last 5-6 years of requests and amounts received. Donna Hudson moved, seconded by Gladys Garland to approve the recommendation for the budget request to the Board of County Commissioners as presented with addition of information for the past 5-7 years of current expense and capital outlay requests and amounts received. The motion carried 6-1 with Blackwell voting "No."

### V. REPORTS

Directors shared brief reports of their departments and responsibilities. The following directors shared updates:

Andrew Tyrrell, Assistant Superintendent / Student Services  
Nelson Showalter, Exceptional Children  
Jerry Hatchett, Maintenance Director  
Chuck Hudson, Transportation Director

### VI. CLOSED SESSION

Gladys Garland made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five-minute break. Tracy Stanley seconded the motion. The motion carried unanimously.

### VII. OPEN SESSION

Tracy Stanley made a motion to return to open session. Trudy Blackwell seconded the motion. The motion carried unanimously.

### VIII. PERSONNEL LISTING

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Dr. Carter recommended approval of the personnel listing as presented. Mel Battle moved, seconded by Donna Hudson to approve the personnel listing as presented. The motion carried unanimously.

<b>Retirement</b>	
North Elementary	Ruby Sizemore, Custodian - Eff. 6/1/21
<b>Employment</b>	
NL Dillard Middle School	Pegeen Ryan-Murray, 6 <sup>th</sup> grade English/Language Arts = Eff. 4/13/21 (pending background check)

Dr. Carter recommended that the Alternative Program for middle school students be moved to the middle school for the 2021/2022 school year and be ran as a pilot program during the high school transition and they would monitor the program. Gladys Garland moved, second by Tracy Stanley, to approve the move for the Alternative Program to the middle school (for middle school students) and be conducted as a pilot program. The motion carried 6-1 with Hudson voting "No."

Dr. Carter will bring back updated information from Mr. Stokes, Principal at Bartlett Yancey Senior High School on suggestions for the alternative program for the high school.

Dr. Carter recommended using the budget line item for transition funds to begin seeking a Transition Coordinator over the course of the next six months. Donna Hudson moved, seconded by Trudy Blackwell, to begin seeking a Transitional Coordinator using transition funds. The motion carried unanimously. Dr. Carter will bring back a contract for approval.

**IX. SUPERINTENDENT UPDATES**

Dr. Carter shared that a survey has been sent out to gather information regarding high school graduation. More information will be shared as soon as plans are finalized.

Dr. Carter shared that although the board agreed that there would be no events at the high school due to Covid, Mr. Stokes is requesting that the board make an exception for seniors only. This would allow senior recognition and awards for seniors only and their parents. All Covid guidelines will be followed. These could include: Senior Academic Night, Art Show, and Dance (to be held during the day).

Tracy Stanley moved, seconded by Vennie Beggarly, to allow an exception to be made for seniors only and their parents to participate in award recognition events. The motion carried unanimously.

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### X. COMMUNICATIONS

- Plans are to meet with the Board of Commissioners to review the budget. Dr. Carter is working with County Manager to provide possible dates. Dr. Carter will share dates once confirmed. Discussion took place if the meeting would be virtual or in person. Chairman Owen shared he wasn't sure; however, the board could request to meet in person and await the response.
- Spring Law Conference is April 29<sup>th</sup> and 30<sup>th</sup>.
- Master Board Training = May 4<sup>th</sup> @ 8:30 a.m.

### XI. BOARD MEMBER OBSERVATIONS

- Information was shared by a board member regarding the proposal to move the monuments from the town square. Information was shared regarding how and why the monument for NL Dillard was originated and did not see it was fitting to have this statue moved to the middle school and was not in favor of it as Mr. Dillard was involved with the original middle school.
- Another board member shared that they felt a survey was sent to move all the monuments from the square and the survey is enlisting ideas for what the area can be used for once the monuments are moved. If the request to move the monument for Mr. Dillard is made, this board member shared they were in favor of it.
- Question was asked how long it takes for teachers to receive information from board meetings. Dr. Carter shared she meets with principals and directors after the board meetings take place. Minutes are posted and emailed to staff once they are approved.
- Question was asked if a student is out of school due to a sickness but participates via the internet are they still counted as absent? Dr. Carter shared if the student is attending in person and is sick, they are counted absent; however, they can participate via computer to make up the work. We cannot allow students to go back and forth with remote and in person.

### XIII. ADJOURN

Gladys Garland made a motion to adjourn the meeting at 1:30 p.m., Vennie Beggarly seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on April 26, 2021 at 6:30 p.m. in the Caswell County Schools Administration Building.

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Wayne Owen  
Chairman

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Dr. Sandra Carter  
Superintendent