

CASWELL COUNTY BOARD OF EDUCATION MINUTES

August 10, 2020

The Caswell County Board of Education met in regular session on Monday, August 10, 2020, at 9:00a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Wayne Owen, Ross Gwynn, Tracy Stanley, Donna Hudson, Vennie Beggarly, and Mel Battle. Others present include Superintendent Dr. Sandra Carter, HR Director Nicole McGhee, Carol Boaz, and Debra Ferrell (Caswell Messenger). Finance Officer Amy Chandler, Assistant Superintendent Andrew Tyrrell, and Medina Jones virtually attended the meeting. Dr. Sandra Carter recorded the minutes.

I. A. CALL TO ORDER

The meeting was called to order by Chairman Garland. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Tracy Stanley moved, seconded by Vennie Beggarly, to approve the minutes of the July 27, 2020 regular meeting. The motion to approve the minutes carried unanimously.

I. C. APPROVAL OF AGENDA

Donna Hudson moved, seconded by Tracy Stanley, to approve the agenda as presented with additional transfer requests under consent agenda and moving updates for the 2020-2021 school year to after closed session. The motion carried unanimously.

A concern was shared that the Caswell Messenger had an incorrect vote from a recent board meeting. It was suggested that the Caswell Messenger possibly follow-up with someone after the meeting to verify.

I. D. ANNOUNCEMENTS

Dr. Carter acknowledged today is the first day back for staff and although we are beginning with remote learning, everyone is looking forward to a good school year. A welcome back message is being shared with all staff and lunch is also being provided.

I. E. PUBLIC COMMENTS

None at this time.

II. UNFINISHED BUSINESS

None at this time.

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III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda. Tracy Stanley moved, seconded by Donna Hudson, to approve the consent agenda as presented.

Concern was voiced regarding the Saffelle contract noting if schools completely shut down and are vacant is there any leniency on monthly charges. Dr. Carter shared wording will be added to the contract.

Dr. Carter will provide board members with copies of the last couple of inspections provided by Saffelle. It was also emphasized the need for staff to be trained with the cleaning supplies and make sure that inspections are being conducted correctly.

A question was asked if all exceptional children will receive an iPad. Dr. Carter shared this depends on the students IEP (Individualized Education Program) and need. In regards to the I-Station contract it was shared that students can access this from home.

Upon no further discussion, the motion by Tracy Stanley and seconded by Donna Hudson, to approve the consent agenda carried unanimously.

Consent Agenda

Saffelle, Inc.

Monthly Fee of \$6,843.00 effective September 1, 2020 through June 30, 2020.

Apple Store - EC Computers

Apple Store for Education Institution (\$17,557.70)

50 iPads

(CARES Act Funds)

Istation Contract

Oakwood/Stoney Creek/North & South

Elementary Reading & Math Bundle = \$26,655

Premium Virtual Learning Services = \$1,800

Discount: (\$3,465.15)

Total: \$24,989.85

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Title I Software (3.5330.050.418.000.000.00)

Child Nutrition Contract Renewals

General Grocery / Non-Vended Snacks

Vendor: SYSCO Raleigh

General Grocery: \$490,771.29

Non-Vended Snacks: \$ 30,146.47

Chemical and Supplies

Vendor: Southeastern Paper Group of NC

Based upon estimated usage: \$91,192.55

Fresh Produce

Vendor: Foster-Caviness Produce

Based upon usage & NCPA produce contract terms and conditions

(ALL produce listed on the State Bid Document was priced and added to the bottom line award versus prior renewal years the bottom line was on a subgroup of bid items.)

USDA Commodity Entitlement Dollars of \$50,000 were utilized for fresh produce supply versus total purchase of annual usage from produce vendor

Milk/Dairy

Ice Cream/Frozen Dessert Products

Vendor: PET Dairy

Milk Dairy / Based upon estimated usage \$81,531.68

Ice Cream/Frozen / Based upon estimated usage \$18,232.80

Total: \$91,264.84

Requests for Transfer

Cole, Jake	Stoney Creek	to	Oakwood (2 nd)**
Ridge, Bella Colleen	Danville-Pitt. Co.	to	Caswell (4 th) **
Ridge, Cheyenne	Danville-Pitt. Co.	to	Caswell (6 th)**
Pollard-Ridge, Brianna	Danville-Pitt. Co.	to	Caswell (8 th)**
Stephens, Perry	Caswell	to	Rockingham (4 th)
Stephens, Paxson	Caswell	to	Rockingham (8 th)

**Employee of Caswell County Schools

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2. Board of Education Policies

Dr. Carter reviewed new and updated policies per recommendations from the North Carolina School Boards Association (NCSBA) noting the NCSBA’s urgency of the effective date which does not allow the normal time that the board requires for a first and second reading. These policies are updated due to Title IX Federal law guidelines. Dr. Carter suggested implementing the policies and bring back at the next meeting for official adoption. This will allow time for review and input.

Dr. Carter recommended the new and updated policies be put into place for the interim while they continue to lay on the table for public input and further Board of Education review and to be approved at the next meeting in August. Tracy Stanley moved, seconded by Donna Hudson to put the new and updated policies in place for the interim while they continue to lay on the table for public input and further Board of Education review. The motion carried unanimously.

Policies Under Consideration:

Policy 111	Nondiscrimination on the Basis of Disabilities	NEW
Policy 452	Discrimination and Harassment Prohibited by By Federal Law (Replacement of Policy 452)	Updated
Policy 452-A	Bullying and Harassing Behavior Prohibited	NEW
Policy 454	Title IX Nondiscrimination on the Basis of Sex	NEW
Policy 454-A	Title IX Sexual Harassment-Prohibited Conduct & Reporting Process	NEW
Policy 454-B	Title IX Sexual Harassment Grievance Process	NEW
Policy 482	Student/Parent/Guardian Grievances	NEW
Policy 700-A	Staff Responsibilities	NEW
Policy 712	Employee Use of Social Media	NEW
Policy 745	Discrimination and Harassment in the Workplace	Updated
Policy 795	Staff-Student Relations	Updated

Policies under consideration and for review are posted on the website for review.

IV. REPORTS/UPDATES

Carol Boaz shared an update on the Summer Jumpstart Program

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Medina Jones shared an update on the NL Dillard Middle and Bartlett Yancey Sr. High School Summer Programs

V. SUPERINTENDENT UPDATES

1. BYSHS Construction Updates

Dr. Carter shared that the construction is moving forward. Dewberry has posted a large banner of the finished building as well as a banner with their name for architectural services.

Project Manager Bill Powell will be at an upcoming meeting to provide updates on the temporary classrooms and other updates.

2. Stoney Creek Elementary School Enclosure

Dr. Carter shared that due to the vendor's employee issues with COVID-19, the project is not finished but anticipate completion very soon.

VI. CLOSED SESSION

Ross Gwynn made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Wayne Owen seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Donna Hudson made the motion to go into Open Session, seconded by Wayne Owen. The motion carried unanimously.

(Note: Tracy Stanley left the meeting during the Closed Session portion of the meeting and was absent for the duration of the regular meeting).

VIII. PERSONNEL

Donna Hudson made a motion to approve the Personnel listing as presented, seconded by Mel Battle. The motion carried unanimously.

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Resignation	
North Elementary	Deborah Arnold, K-5 Teacher = Eff. 8/27/2020
	Sandra Barker, K-5 Teacher = Eff. 7/30/2020
Oakwood Elementary	Jamie Horsley, K-5 Teacher = Eff. 8/5/2020
Bartlett Yancey Sr. High School	Shari Manning, Guid. Dept. = Eff. 8/27/2020
NL Dillard Middle	Alesia Smith, 6 th Grade Math = Eff. 9/4/2020
Employment	
Stoney Creek Elementary	Laura Meszaros, K-5 Teacher = Eff. 8/7/2020
South Elementary	Kim Miller, School Nurse = Eff. 8/24/2020
BYSHS / Alt. Program	Gregory Randall, 9-12 Secondary Teacher = Eff. 8/11/2020
	India Trice, 9-12 Excep. Child. Teacher = Eff. 8/7/2020
North Elementary	Amber Webster, K-5 Teacher = Eff. 8/7/2020

Dr. Carter recommended approval to amend previously voted on Plan C to allow teachers to remote instruct following guidelines under the Family First and Family Disability Act or receipt of a medical need. Teaching staff and teacher assistants will be allowed to teach remotely from home and must sign the remote working agreement.

The names of those individuals who are approved will come back to the board as information; however, Dr. Carter and her team will be the ones who make the decision if a teacher or teacher assistant is eligible.

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Upon no other discussion, Vennie Beggarly moved, seconded by Wayne Owen to approve amending Plan C so that based upon the need following guidelines under the Family First and Family Disability Act or receipt of a medical need that teaching staff and teacher assistants will be allowed to teach remotely from home and must sign the remote working agreement. The motion carried unanimously.

IX. COMMUNICATIONS

None at this time.

X. BOARD MEMBER OBSERVATIONS

Comments were shared that the staff listings on the website are not up to date and felt this should be an easy task to do. Dr. Carter shared she will make sure the listings are accurate.

Comments were made for board members to be compassionate in how questions are asked or how wording is addressed in emails.

It was shared that difficult decisions are being made. The Central Office staff and administration was thanked for the work they are doing and appreciated it especially during these difficult times.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 12:05 p.m., Mel Battle seconded the motion. The motion carried unanimously. The next regular meeting of the Board of Education is on August 24, 2020 at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent