

CASWELL COUNTY BOARD OF EDUCATION MINUTES

August 12, 2019

The Caswell County Board of Education met in regular session on Monday, August 12, 2019, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vennie Beggarly, Wayne Owen, Ross Gwynn, Mel Battle, and Tracy Stanley. Donna Hudson was absent. Others present include Superintendent Dr. Sandra Carter, Nicole McGhee, Emily Buchanan, Andrew Tyrrell, Steve Evans, Chuck Hudson, Jennifer O'Briant, Carol Boaz, Fran Gantt, Amy Chandler, Carla Murray, JoAnna Gwynn. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Ross Gwynn moved, seconded by Wayne Owen, to approve the minutes of the July 15, 2019 regular meeting and July 25, 2019 work session minutes, as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda with additional transfer request to the consent agenda and addition of Item # 7, Invoice for printing of Code of Conduct booklet with Systel. Mel Battle moved, seconded by Vennie Beggarly, to approve the revised agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter shared a brief presentation on the recent administrative retreat to Washington, DC. The principals and directors met with General Zais, from Betsy Devos' office at the United States Department of Education and North Carolina Senator Burr's office to discuss teacher retention support in rural districts. They also visited a school in Alexandria, VA to learn about subgroup strategies and school scheduling. This outstanding leadership retreat was funded through a majority of grants written for leadership training.

I. E. PUBLIC COMMENTS

None at this time.

II. UNFINISHED BUSINESS

Mel Battle moved, seconded by Wayne Owen to remove Policy # 605, Graduation Requirements, from the table. The motion carried unanimously.

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Upon no discussion, Dr. Carter recommended approval of the revised Policy # 605, Graduation Requirements as second reading. Mel Battle moved, seconded by Wayne Owen to approve revisions to Policy # 605, Graduation Requirements as presented. The motion carried unanimously.

III. NEW BUSINESS

1. Consent Agenda
 - a. Requests for Transfer
 - b. Charter Bus Listing for 2019-2020
 - c. Transportation Guide for Bus Drivers 2019-2020
 - d. Participate Invoice
 - e. CANVAS Invoice

Dr. Carter recommended approval of the consent agenda as presented. Mel Battle moved, seconded by Vennie Beggarly, to approve the consent agenda as presented with removal of Item "a" to be discussed in closed session. The motion carried unanimously.

Charter Bus Listing

Academy Bus, LLC (PO Box 11345, Durham, NC 27703)

Blue Diamond Transportation, Inc. (6512-A Chapel Hill Road, Raleigh, NC, 27607)

First Class Tours, Inc. (1411 Bridgeton Road, Winston-Salem, NC 27127)

Holiday Tours, Inc. (10367 Randleman, NC 27317)

Sunway Charters (3636 N. Glenn Ave., Winston Salem, NC 27105)

Caswell County Schools Transportation Guide = 2019-2020 / Approved

Participate Invoice = \$\$17,910.00

(VIF Teacher = Karla Hernandez Perez @ Bartlett Yancey High School / Spanish)

Funding = State PRC 020

CANVAS Invoice - \$5,984.00

(Canvas Cloud Subscription for middle and high school)

Funding = PRC 015 Instruction Technology

2. Dell Laptops

Emily Buchanan shared information on request for purchase of Dell laptops. The laptops will be used for the high school music production/computer programming computer lab.

Dr. Carter recommended approval of the purchase of Dell laptops as presented in the amount of \$20,550. Mel Battle moved, seconded by Wayne Owen to approve purchase of Dell laptops as presented in the amount of \$20,550 using Career and Technical Education (CTE) funding. The motion carried unanimously.

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Funds = CTE

3. Purchase of iReady ELA and Math universal screeners and remediation toolkits

Emily Buchanan shared information on request for purchase of iReady ELA and Math universal screeners and remediation toolkits for grades 6-9.

Wayne Owen questioned if research has been done to see how effective it is. Mrs. Buchanan responded that this is the top product that school districts are using. Mr. Owen also questioned if this would add additional work for teachers and if the teachers are aware of this and if they were included for input. Principal Franchesca Gantt responded that the teachers at the middle school were aware and indicated they have been advocating for something different. Mrs. Buchanan shared she felt it would actually be less work for the teacher. Principal JoAnna Gwynn shared that the high school teachers are not aware but she will be sharing this with teachers at upcoming breakout meetings.

Wayne Owen questioned he would like to hear feedback from the teachers before continuing to approve next year. Mrs. Buchanan indicated that would not be a problem.

Upon no further discussion, Dr. Carter recommended approval of iReady ELA and Math universal screeners and remediation toolkits from Curriculum Associates in the amount of \$24,700 as presented. Ross Gwynn moved, seconded by Vennie Beggarly to approve the iReady ELA Math universal screeners and remediation toolkits as presented in the amount of \$24,700. The motion carried unanimously.

Feedback will be shared with the Board of Education after the first year of implementation and upon renewal.

Funding will be used from the following:

TSI Grant Funding (Professional Development)	\$4500
Title I Funding	\$5000
EC Dept. Funding (Medicaid Money)	\$2450
BYHS Instructional Funds	\$3000
Secondary Curriculum Funds	\$9550

4. Policy # 606, Promotion and Retention

Dr. Carter reviewed changes to Policy # 606, Promotion and Retention based upon changes required from the state level. Upon review, Dr. Carter recommended approval of Policy # 606, Promotion and Retention as first reading. Vennie Beggarly moved, seconded by Ross Gwynn to approve the first reading of Policy # 606 and to lie on table for a second reading. The motion carried unanimously.

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5. Beginning Teacher Support Program Plan for 2019-2020

Nicole McGhee, Personnel Director, shared information on the Beginning Teacher Support Program Plan and shared that changes were made to meet state requirements. Upon no further discussion, Dr. Carter recommended approval of the 2019-20 Beginning Teacher Support Program Plan as presented. Mel Battle moved, seconded by Vennie Beggarly to approve the 2019-20 Beginning Teacher Support Program Plan as presented. The motion carried unanimously.

6. School Handbooks 2019-20

Principals from each school shared changes to the handbooks and answered questions from the board.

Upon review, Dr. Carter recommended approval of all school handbooks as presented for the 2019-20 school year. Mel Battle moved, seconded by Vennie Beggarly to approve school handbooks as presented for the 2019-20 school year. The motion carried unanimously.

7. Systel Invoice

Dr. Carter reviewed the invoice for printing of the Code of Conduct handbook. Three quotes were reviewed. Dr. Carter recommended approval of Systel for printing of the Code of Conduct handbook at a cost of \$7,553.63 using small school funding. Mel Battle moved, seconded by Wayne Owen to approve the invoice with Systel for printing of Code of Conduct handbooks at a cost of \$7,553.63. The motion carried unanimously.

IV. REPORTS

Fundraising Summary Reports for 2018-19 were reviewed from all schools. Mr. Battle questioned if picture sale profits still equaled 40 to 50 percent. It was confirmed that schools receive 50% in the fall and 40% in the spring. Mr. Battle shared (in his opinion) concerns that if fundraisers are held and profits are received they should be spent on the students in that school year. Principal JoAnna Gwynn shared that carryover money is used towards the senior trip to allow all seniors to attend. Upon discussion, it was agreed that in the future it would be helpful to show where the money is spent.

V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Bartlett Yancey High School Construction - Dr. Carter had conversation with County Manager after the last meeting regarding the suggestion to build a permanent structure which could be later used as an athletic fieldhouse. He felt

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favorable in moving forward and would share with the commissioners and hopeful it would be on the next agenda. He stressed it was important that no additional money would be needed. This would need to be approved before bidding goes out.

- School vestibules are almost completed. Technology will soon be installed. This may not be finalized prior to school starting but the Technology Department is moving as quickly as possible.
- The Central Office American Disability Act (ADA) compliance will soon be completed and landscaping to follow with leftover funds.
- A memorandum of understanding with the Caswell Family Medical Center to use the Civic Center in the event of an emergency was shared with the board. Dr. Carter shared this agreement has been in place for years and wanted to share with the board this year due to the fact of the renovations and the use of the Civic Center being used by the high school. There were no issues with the agreement.

VI. CLOSED SESSION

Wayne Owen made a motion to go into closed session at 10:15 a.m. for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Vennie Beggarly seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Wayne Owen made a motion to return to open session. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the request for transfers as presented. Vennie Beggarly moved, seconded by Ross Gwynn to approve the request for transfers as presented. The motion carried unanimously.

Jones, Saide DezaRay	North	to	Oakwood (3 rd)
Jones, Dalin Anthony Tyrone	North	to	Oakwood (4 th)
Bennington, Tyler	Danville	to	Caswell (11 th) *
Slaughter, Wynter Alease	Danville	to	Caswell (4 th - South) *
Sanchez-Rosaido	ABSS	to	Caswell (12 th) *
McCullum, Hunter Reid	Rockingham	to	Caswell (11 th) *
Moyer, Jordyn Olivia	Caswell	to	Person (2 nd)
Herndon, Carley	Caswell	to	ABSS (4 th)
Herndon, Hailey	Caswell	to	ABSS (8 th)

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Jones, Christian Eli	Caswell	to	Rockingham (5 th)
Jones, Samuel Lee	Caswell	to	Rockingham (8 th)
Jones, Grace	Caswell	to	Rockingham (8 th)
Jones, Rachel Kay	Caswell	to	Rockingham (10 th)
McKinney, Charles Neil	Caswell	to	Rockingham (9 th)
McKinney, Katelyn	Caswell	to	Rockingham (12 th)

(Charter Schools – FYI Only)

Jones, Jackson	Caswell	to	Roxboro Community
Jones, Mallorie	Caswell	to	Roxboro Community
Malone, Christopher	Caswell	to	Roxboro Community
Roberts, Hailey	Caswell	to	Clover Garden

** Tuition Required*

Health Department Contract

Dr. Carter recommended approval of the contract with the Caswell County Health Department as presented. Tracy Stanley moved, seconded by Mel Battle to approve contract with the Health Department as presented. The motion carried unanimously.

Dr. Carter recommended approval of the personnel listing as presented. Tracy Stanley moved, seconded by Vennie Beggarly to approve personnel listing as presented pending clearance of positive background checks. The motion carried unanimously. It was noted that effective dates for resignations may be changed.

Resignation	
Bartlett Yancey High School	Jonathan Bradsher, Social Studies = Eff. 7/16/19
	Thomas Gunter, EC Teacher Asst. - Eff. 7/24/19
	Hinrichs, Margaret, ELA Teacher = Eff. 7/15/19
	Keith Rush, 9-12 English = Eff. 7/30/19
NL Dillard Middle School	Cassidy Shelton, 6-8 CTE Agri. Teacher = Eff. 7/19/19
	Mary Stallings, 7 th Grade Math = Eff. 7/15/19
South Elementary & Stoney Creek	Emma Burke, Music Teacher - Eff. 8/9/19
South Elementary	Holly Foust, Teacher Asst. = Eff. 8/1/19
Oakwood Elementary	Mary Alice Freeman, Bus Driver = Eff. 8/30/19

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	Tonya Stanley, EC Self Contained Teacher = Eff. 7/16/19
North Elementary	Lisa Ranzo, 3 rd Grade Teacher = Eff. 7/25/19
Stoney Creek Elementary	Beth Kirby, K-5 Teacher - Eff. TBD Heather Stroher, K-5 Teacher = Eff. TBD
Retirement	
Stoney Creek Elementary	Teresa Perkins, 5 th Grade Teacher = Eff. 10/1/19
Leave Notification	
NL Dillard Middle School	Paul Overmann, 7 th grade Social Studies = Eff. 8/16/19 - 6/11/2020 (Military Leave)
Employment	
NL Dillard Middle Schools	LaChelle Allen, 6-8 Social Studies Teacher = Eff. 8/16/19 James Tyler Coleman, 6-8 PE Teacher = Eff. 8/16/19 James Keith Richardson, 6-8 Math Teacher = Eff. 8/16/19 Brianna McCandies, 6-8 EC Self-Contained Teacher = Eff. 8/16/19
Bartlett Yancey High School	Marvin Morton, 9-12 Science = Eff. 8/16/19 Elise Price, CN Asst. = Eff. 8/26/19
South Elementary	DeAnna Gardner, K-5 Teacher = Eff. 8/16/19 Katherine Harris, K-5 Teacher = Eff. 8/16/19
Stoney Creek Elementary	Nickeysha Jones, K-5 Teacher = Eff. 8/16/19
North Elementary	Diloram Solieva, K-5 Teacher = Eff. 8/16/19 Miranda Carter, CN Asst. = Eff. 8/16/19
Substitute Listing	Stephanie Hawkins, (District) = Eff. 8/26/19 Ocie Henderson, CN Asst. Substitute = Eff. 8/26/19 Angela Underwood, Custodian Substitute = Eff. 8/26/19 Felicia Randolph, CN Asst. Substitute = Eff.

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	8/26/19
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Contracts

Dr. Carter recommended approval of one-year contract with Christopher Pinkleton at Bartlett Yancey High School. Mel Battle moved, seconded by Wayne Owen to approve one-year contract with Christopher Pinkleton. The motion carried unanimously.

Dr. Carter recommended approval of one-year contract with Karen Godlock at Bartlett Yancey High School. Mel Battle moved, seconded by Wayne Owen to approve one-year contract with Karen Godlock. The motion carried 4-2 with Beggarly and Stanley voting "No." (Donna Hudson was absent).

Dr. Carter recommended approval of one-year contract with Carolyn Childress at Oakwood Elementary. Wayne Owen moved, seconded by Ross Gwynn to approve one-year contract with Carolyn Childress. The motion carried unanimously.

IX. COMMUNICATIONS

Convocation is scheduled for August 19, 2019. An exact time is not confirmed but plans are to begin at 8:15 a.m.

Open house schedules were shared.

Mel Battle suggested an article be put in the paper to share plans of the status of the high school renovations as well as posting updated information on the website. Dr. Carter shared she plans to get something in the paper regarding back to school and will include this also.

X. BOARD MEMBER OBSERVATIONS

Mel Battle shared a small concern with an issue at the Civic Center while attending an event over the weekend.

Gladys Garland shared a work-session may be needed in the future or possibly wait until further developments with the high school renovations and plan to meet at that time. Mrs. Garland also discussed board development and different modules to look at pursuing in the future as well as webinars. Mrs. Garland requested board members to submit items to be included for a work session if they had something they would like to look at.

Dr. Carter shared that the County Commissioners will meet on Monday, August 19, 2019.

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XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 11:57 a.m., Vennie Beggarly seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on August 26, 2019 at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent