

**CASWELL COUNTY BOARD OF EDUCATION MINUTES**  
**August 26, 2019**

The Caswell County Board of Education met in regular session on Monday, August 26, 2019, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Donna Hudson, Vennie Beggarly, Wayne Owen, Ross Gwynn, Mel Battle, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Nicole McGhee, Andrew Tyrrell, Amy Chandler, Carol Boaz, Kim Mims, Emily Buchanan, and Nelson Showalter. Nicole McGhee recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

**I. A. CALL TO ORDER**

The meeting was called to order and a moment of silence was observed followed by the Pledge of Allegiance.

**I. B. APPROVAL OF MINUTES**

Tracy Stanley moved, seconded by Donna Hudson, to approve the minutes of the August 12, 2019 regular meeting as presented with two minor changes to Page 1 (Department of Education) and Page 3 (“with teachers”). A minor change to page three will be made to indicate Ms. Gwynn will share information with teachers. The motion carried unanimously.

**I. C. APPROVAL OF AGENDA**

Dr. Carter recommended approval of agenda as presented with addition of Item # 5, EC Contract Services. Wayne Owen moved, seconded by Mel Battle, to approve the revised agenda as presented. The motion carried unanimously.

**I. D. ANNOUNCEMENTS**

Dr. Carter shared the first day of school went well. Students, parents, and teachers were excited. It appeared that things were off to a good start with no negative comments and positive energy.

**I. E. PUBLIC COMMENTS**

None at this time.

**II. UNFINISHED BUSINESS**

Ross Gwynn moved, seconded by Mel Battle to remove Policy # 606, Promotion & Retention, from the table. The motion carried unanimously.

Upon no discussion, Dr. Carter recommended approval of the revised Policy # 606, Promotion & Retention as second reading. Mel Battle moved, seconded by Donna Hudson to approve

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revisions to Policy # 606, Promotion & Retention as presented. The motion carried unanimously.

## Promotion Standards

Students must demonstrate mastery of basic skills in reading, writing, and mathematics to exit the elementary grades (K-5). Grade level proficiency in these skills will be measured as follows:

### Kindergarten

At the end of kindergarten, a student is expected to demonstrate proficiency on at least 12 out of 15 major math skills from the NC Math objectives, and achieve four out of five of the English Language Arts grade level objectives and expectations listed below to be considered for promotion to the first grade:

1. Read and demonstrate an understanding of text appropriate for the end of kindergarten based on the NC **DPI** Literacy Assessments (~~Level D or higher~~)
2. Recognize upper and lowercase letters (52)
3. Demonstrate an understanding of letter sounds by identifying all basic letter sounds (26)
4. Score at or above proficiency **level** (~~Level 3~~) on a Kindergarten Writing Assessment, representing spoken language with temporary and/or conventional spelling, as defined by local or state standards
5. Recognize 80 out of the 97 words on the Kindergarten Sight Word List

### **First Grade**

At the end of first grade, a student is expected to demonstrate proficiency on at least 13 out of 16 major math skills from the NC Math objectives, and achieve three out of four of the English Language Arts grade level objectives and expectations listed below to be considered for promotion to the second grade:

1. Read text appropriate for the end of first grade based on the NC **DPI** Literacy Assessments (~~Level J-I or higher~~)
2. Demonstrate an understanding of text read appropriate for first grade through retelling using NC **DPI** Literacy Assessments (~~Level I or higher~~)
3. Score at or above proficiency **level** (~~Level 3~~) on a First Grade Writing Assessment, representing spoken language with temporary and/or conventional spelling, as defined by local or state standards
4. Recognize 180 out of the 225 words on **the First Grade Sight Word List**

### **Second Grade**

At the end of second grade, a student is expected to demonstrate proficiency on 8 out of 10 major math skills from the NC Math objectives, and achieve three out of four of the English Language Arts grade level objectives and expectations listed below to be considered for promotion to the third grade:

1. Read text appropriate for the end of second grade based on the NC **DPI** Literacy Assessments (~~Level M or higher~~)
2. Demonstrate an understanding of text read appropriate for second grade through retelling using NC **DPI** Literacy Assessments (~~Level M or higher~~)

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- 3. Score at or above proficiency **level** (~~Level 3~~) on a Second Grade Writing Assessment, representing spoken or language as defined by local or state standards
- 4. Recognize at least 400 out of 500 **words on the Second Grade Sight Word List**

III. NEW BUSINESS

- 1. Consent Agenda
  - a. Requests for Transfer
  - b. GradPoint Renewal Invoice 2019-2020
  - c. School Resource Officers Invoice 2019-2020
  - d. 2019-20 Milk/Dairy/Ice Cream/Frozen Dessert Products

Dr. Carter shared that we are currently holding the kindergarten transfer requests. There are approximately eight and would like the board to grant approval if we have the space. Currently kindergarten students are on a staggered enrollment. Discussion took place among board members providing consensus for Dr. Carter to grant kindergarten transfer request during upcoming week if space is available.

Dr. Carter recommended approval of the consent agenda as presented. Tracy Stanley moved, seconded by Mel Battle, to approve the consent agenda as presented. The motion carried unanimously.

Request for Transfer

Callands, Morgan	North	to	Stoney Creek (4 <sup>th</sup> )
Scruggs, Lucas	Oakwood	to	South (K) ***
Strader, Kinsley	Stoney Creek	to	North (1 <sup>st</sup> )
Bradshaw, Hayden	Rockingham	to	Caswell/Oakwood (K) ***
Gharibian, Eliana Grace	Wake County	to	Caswell/North (1 <sup>st</sup> ) *
Gharibian, Odelia	Wake County	to	Caswell/North (4 <sup>th</sup> ) *
Leonard, Aydan Wray	Caswell	to	Rockingham (9 <sup>th</sup> )
Pyles, Mason J.	Oakwood	to	South (1 <sup>st</sup> )
Thompson, Jeff	ABSS/homeschool	to	Stoney Creek (1 <sup>st</sup> ) ***
Thompson, Ridge	ABSS/homeschool	to	Stoney Creek (3 <sup>rd</sup> ) ***

*\*Tuition Waived / parent = employee of CCS / \*\*\* = parent employee of CCS*

Fundraising Request / Elementary for September

South = Creative Foods (Sept./Oct.)

North = T-Shirt Sale (September)

GradPoint Renewal = \$16,470.30 = At Risk Funds (1.5310.069.418)

School Resource Officers Invoice 2019-2020

\$49,000 = Elementary

\$33,333 = 1.5850.039.311.000.000.00 (State Safety Grant Year 2)

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\$15,667 = 1.5850.069.311.000.000.00 (State At-Risk)

\$82,432 = Middle / High School = 1.5850.069.311.000.000.00 (State At Risk)

PET Dairy = Milk/Dairy/Ice Cream/Frozen Dessert Products

Milk/Dairy = \$81,531.68

Ice Cream/Frozen Dessert = \$18,232.80

(bottom line based upon estimated usage)

2. Discovery Education Program / Social Studies Techbook

Emily Buchanan shared information on request for approval of the Discovery Education Program Social Studies Techbook. Discovery Education is a standards-aligned, core digital resource that brings historical events and social studies concepts to life. Teachers have access to exclusive videos, multimedia activities, digital text, more than 3,000 primary sources, model lessons, and assessments. The Techbook purchase will cost \$9,558 for one year.

Wayne Owen questioned if the teachers were involved and Mrs. Buchanan replied that they asked for this resource. Dr. Carter shared this is the sole provider in that its graphics and resources are outstanding. Mr. Owen asked if they could go up on price. Mrs. Buchanan shared that she had to redo the quote to add the high school and it did change the amount. Mrs. Buchanan shared the extra amount is the one day onsite training invoice for one year and she will bring this back for next year. Donna Hudson questioned when the date of the onsite training would take place. Mrs. Buchanan shared very soon and is awaiting approval.

Upon review and discussion, Dr. Carter recommended approval of the Discovery Education Social Studies Techbook for one year as presented at a cost of \$9,558 using district textbook funds. Wayne Owen moved, seconded by Donna Hudson to approve the Discovery Education Social Studies Techbook for one year as presented at a cost of \$9,558 using district textbook funds

3. Memorandum of Understanding (MOU) between the Caswell County Health Department and Caswell County School System for 2019-20

Dr. Carter and Assistant Superintendent Andrew Tyrrell reviewed the MOU with the Health Department and Caswell County Schools. Upon review and discussion, Dr. Carter recommended approval of the 2019-2020 MOU with the Caswell County Health Department as presented. Mel Battle moved, seconded by Wayne Owen to approve the 2019-20 MOU with the Caswell County Health Department as presented. The motion carried unanimously.

Wayne Owen suggested that information on page 5 of the MOU should be shared in the schools as the new recommendation from the Health Department regarding head lice.

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4. Resolution = Gladys Rennick

Donna Hudson read aloud the resolution for Gladys Rennick, former employee of Caswell County Schools, who recently passed away. Mel Battle moved, seconded by Wayne Owen to approve the resolution for Gladys Rennick as presented. The motion carried unanimously.

*Resolution in Memorial and Appreciation  
Of the Life of  
Gladys Lolita Brown Henderson Rennick*

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**WHEREAS**, Gladys Lolita Brown Henderson Rennick was born on February 14, 1915, and resided in Mebane, NC, 27314, at the time of her death on August 10, 2019, and

**WHEREAS**, Gladys Rennick, was a faithful and loving wife, sister, aunt, and friend and her family's welfare was her major and constant concern; and

**WHEREAS**, Gladys Rennick was a member of White Rock Baptist Church since 1959, where she was very active and sang in the church choir for many years. She is described by her family and friends as someone who exemplifies love and devotion to God, family, students and her community; and

**WHEREAS**, Gladys Rennick attended Virginia State University for her Bachelor's degree and North Carolina Central for her Master's degree. After completing her Bachelor's degree, she returned to her native Caswell County where she taught in the Caswell County School System. She retired in 1977 after 40 years of service; and

**WHEREAS**, Gladys Rennick will be remembered by her Community and Board of Education for her leadership and her commitment to education; and being known for her benevolence and servant's heart not only to children but to all those she came in contact with. Her generosity and fighting spirit to never give up will remain a lasting reminder to her family and friends; and

**NOW THEREFORE BE IT RESOLVED** that the Caswell County Board of Education wishes to honor the memory of Gladys Rennick and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 26<sup>th</sup> day of August 2019.

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Gladys Garland, Chairman

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Donna R. Hudson, Vice Chairman

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Mel O. Battle

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Vennie Beggarly

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Ross Gwynn, Jr.

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Wayne Owen

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Tracy P. Stanley

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Dr. Sandra Carter, Superintendent

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### Exceptional Children Contracted Services

Dr. Carter recommended approval of contract with Invision, Inc. (Deaf/Hard of Hearing Teacher). Mel Battle moved, seconded by Wayne Owen to approve the contract with as presented. The motion carried unanimously.

Invision, Inc. (Deaf/Hard of Hearing Teacher)

Cost - \$80.00/hr. for Direct Services

Estimated Annual Cost = \$32,000

*(Responsibilities: A teacher of the Deaf/Hard of Hearing that will be able to provide direct instruction for a deaf student requiring specific instruction to support language/communication development. The DHH teacher will also collaborate with the student's teachers to support vocabulary and other deaf strategies for the student to appropriately access their curriculum).*

### IV. REPORTS

None at this time.

### V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Contacted Dewberry & Davis and a copy of the plan has been submitted to Department of Public Instruction (DPI) for approval for the building of a permanent structure to house temporary classrooms.
- A drawing was shared with the Board of Education and discussion on locations. Information for the drawing has been submitted to DPI for approval and it will go out for bid.
- Dr. Carter, Brian Bradner (Dewberry & Davis), and Bryan Miller (County Manager) participated in a conference call with the USDA.
- Vestibules at the schools look good and in approximately two weeks the buzzer system will be completed. Parents have been very appreciative. Donna Hudson shared that everything was neatly done and questioned how long it would be to install the wiring and key cards for teachers. David Useche shared that it should move along quickly as long as the wiring is done and no problems. Once the wiring is done it will be finished and teachers will have keyless entry. Wayne Owen questioned if the card can be deactivated. Dr. Carter shared that we will be able to track who comes in during the week and accounts can be deactivated. Wayne Owen questioned who is installing the wiring, etc. Amy Chandler responded that Surazell or Integrators is the company that will be handling the security.

### VI. CLOSED SESSION

Mel Battle made a motion to go into closed session at 10:15 a.m. for the purpose of considering a personnel action that involves an officer or employee of this Board (NC

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General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Tracy Stanley seconded the motion. The motion carried unanimously.

**VII. OPEN SESSION**

Wayne Owen made a motion to return to open session. Ross Gwynn seconded the motion. The motion carried unanimously.

**VIII. PERSONNEL LISTING**

Dr. Carter recommended approval of the personnel listing as presented for Section II 1-3. Tracy Stanley moved, seconded by Mel Battle to approve personnel listing as presented for Section II, 1-3. The motion carried 6-1 with Battle voting "No."

Dr. Carter recommended approval of the remainder of the personnel listing as presented. Wayne Owen moved, seconded by Tracy Stanley to approve remainder of the personnel listing as presented pending clearance of positive background checks. The motion carried unanimously.

<b>Leave Notification</b>	
<b>Bartlett Yancey High School</b>	Cheryl Blackard - Eff. 8/16/19 (Guidance Office Receptionist)
<b>Employment</b>	
<b>South Elementary</b>	Karen Barbieri, K-5 Teacher = Eff. 8/16/19
<b>South/Stoney Creek Elementary</b>	Amanda Caporicci, K-5 Music Teacher = Eff. 8/23/19
<b>NL Dillard Middle School</b>	Kenneth Malloy, 6-8 Math Teacher = Eff. 8/20/19
	Deborah Russell, 6-8 EC Teacher Assistant = Eff. 8/16/19
<b>North Elementary</b>	Hollie Harris, Bus Driver = Eff. 8/26/19
	Richard Todd, Bus Driver & Custodian = Eff. 8/26/19
<b>Stoney Creek Elementary</b>	Vada Thompson, K-5 Teacher = Eff. 8/16/19
<b>Oakwood Elementary</b>	Kathryn Thorton, EC Self-Contained Adapted Curriculum Teacher = Eff. 8/20/19
	Mary Alice Freeman, Bus Driver = Eff. 8/16/19

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<b>Bartlett Yancey High School</b>	Brittany Ashe, Exceptional Children Self Contained Teacher Assistant = Eff. 8/27/19
	James Johnson, Bus Driver = Eff. 8/26/19
	Rhondi Trujillo, Bus Driver = Eff. 8/27/19
<b>Substitute Teacher</b>	Harlee Denny = Eff. 8/16/19

Dr. Carter recommended approval of contract for instructional support services with Marilyn Foley at an hourly rate of \$50.00. Tracy Stanley moved, seconded by Donna Hudson to approve contract for instructional support services with Marilyn Foley. The motion carried unanimously. Either party may terminate this agreement at any time during the school year. The contract will be effective August 27, 2019.

**IX. COMMUNICATIONS**

None at this time.

**X. BOARD MEMBER OBSERVATIONS**

None at this time.

**XI. ADJOURN**

Ross Gwynn made a motion to adjourn the meeting at 10:15 p.m., Wayne Owen seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on September 9, 2019 at 6:30 p.m. in the Caswell County Schools Administration Building.

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Gladys Garland  
 Chairman

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Dr. Sandra Carter  
 Superintendent