

# CASWELL COUNTY BOARD OF EDUCATION MINUTES

## Special Called Meeting

February 4, 2019

The Caswell County Board of Education met in a special called meeting on Monday, February 4, 2019, at 9:00 a.m. in the Board Room located at the Administrative Offices of Caswell County Schools. Members present: Chairman Gladys Garland, Ross Gwynn, Tracy Stanley, Wayne Owen, and Vennie Beggarly. Mel Battle and Donna Hudson were absent. Others present include Superintendent Dr. Sandra Carter, Board Attorney Ron Bradsher, Finance Director Amy Chandler, Assistant Superintendent Andrew Tyrrell, David Useche, Emily Buchanan, Medina Jones, and Nelson Showalter. Connie Kimrey recorded the minutes.

### I. CALL TO ORDER

The meeting was called to order by Chairman Gladys Garland. Wayne Owen moved, seconded by Ross Gwynn to call the special called meeting to order. The motion carried unanimously.

Dr. Carter shared that the special called meeting was to discuss and review the Memorandum of Understanding (MOU) compiled by Attorney Brian Ferrell and the Board of County Commissioners.

Dr. Carter reviewed concerns noting wording under the supervision section and the need to add other "supervision" areas including "construction and improvement" in addition to "design and equipping." Dr. Carter addressed considerations including wording with change orders, ownership, and sales tax.

Attorney Bradsher shared that language could be built in to include automatic reversion once the project is finished.

Finance Director Amy Chandler shared input regarding the sales tax and suggested adding specific wording to the contract for clarity.

Other concerns included if the bid is less than the \$31.5 million amount is the county willing to borrow up to that amount. Board Attorney felt that if the bid is less, the county is not willing to spend the full amount.

Board members went around the table and shared their concerns or asked questions of the Board Attorney. Members absent (Hudson and Battle) shared their concerns with Dr. Carter, who in turn, shared with the board.

All board members shared similar concerns with the wording of change orders, supervision, project manager, and sales tax.

Finance Director Amy Chandler will contact the Department of Revenue for clarity regarding the sales tax information.

Other directives including to spell out "Board of Education" rather than being referred to as the "Board."

Board Attorney suggested including wording regarding the grant money and reverting guidelines based on Department of Public Instruction or if not included in the MOU to at least have another written document referencing this.

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It was suggested that if the title is held by the County Commissioners that the wording "certificate of occupancy" is added and at that point it will revert back to the Board of Education.

Other concerns addressed including the payment of N.L. Dillard, noting that a payment is due soon and the words "up to" will be added back into the MOU, before the payoff amount.

Attorney Ron Bradsher and Superintendent will work together on the comments made from the meeting today and send a draft copy to all board members that will allow them to edit or inquire. Attorney Bradsher will follow-up with all questions or suggestions if this is something he feels may not be a good idea and explain why. Attorney Bradsher felt this may be the simplest way to gather input from everyone and compile it quickly.

An updated MOU will be provided to the board at the next board meeting on February 11, 2019.

Other concerns included the MOU including safety and Dr. Carter felt like the safety updates in the schools are being drawn out due to the finalizing of the MOU. Dr. Carter recommended moving forward with the construction of the vestibules.

Upon discussion, Tracy Stanley moved, seconded by Vennie Beggarly to approve moving forward with the safety vestibules and requesting the money to be allotted. The motion carried unanimously.

Board Attorney Ron Bradsher suggested that the Board of Education pursue a Memorandum of Understanding/Agreement with the Sheriff's office in regards to the Student Resource Officers at the schools. This will protect the Board of Education if something occurred. It would be beneficial to have something in writing.

**II. ADJOURN**

Ross Gwynn made a motion to adjourn the meeting at 10:35 a.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on Monday, February 11, 2019, at 9:00 a.m. in the Central Office Administrative Building of Caswell County Schools.

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Gladys Garland  
Chairman

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Dr. Sandra Carter  
Superintendent