

CASWELL COUNTY BOARD OF EDUCATION MINUTES

February 24, 2020

The Caswell County Board of Education met in regular session on Monday, February 24, 2020, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Wayne Owen, Donna Hudson, Ross Gwynn, Vennie Beggarly, Mel Battle, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Andrew Tyrrell, Nicole McGhee, Amy Chandler, Shantia Mallory, Medina Jones, Debra Ferrell with the Caswell Messenger and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order by Chairman Garland. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Mel Battle moved, seconded by Wayne Owen, to approve the minutes of the February 10, 2020 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of revised agenda with addition of the revised school calendar (Item C) to the consent agenda. Mel Battle moved, seconded by Donna Hudson, to approve the revised agenda as presented. The motion carried unanimously.

Mr. Battle inquired on the makeup day for students. Dr. Carter shared that she sent an email to board members and asked if there were concerns to let her know. She did not receive any feedback so the message was sent out on Sunday night to inform parents with the intent to give them advance notice rather than waiting until Tuesday.

Donna Hudson questioned if the board would receive a listing of the teacher bonus allocations that were listed on the budget amendment. Dr. Carter shared she will provide a listing in closed session.

I. D. ANNOUNCEMENTS

Personnel Director, Nicole McGhee, introduced Shantia Mallory. Ms. Mallory is a new employee who is teaching sixth grade science at NL Dillard Middle School.

I. E. PUBLIC COMMENTS

None at this time.

II. UNFINISHED BUSINESS

None at this time.

CASWELL COUNTY BOARD OF EDUCATION MINUTES
February 24, 2020

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda. Tracy Stanley moved, seconded by Wayne Owen, to approve the consent agenda as presented. The motion carried unanimously.

Transfer Requests

School Year 2020/21

Poole, Allyson Grace Caswell to Person 2nd

Budget Amendments # 3

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 3		
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.										
#	Account Code							Description	Debit	Credit
1	1	3100	000	000	000	000	00	Allocations from State Public School Fund		1,076.00
	1	5120	014	315	000	000	00	CTE Credentials	1,076.00	
2	1	3100	000	000	000	000	00	Allocations from State Public School Fund		52,965.00
	1	5110	048	180	000	000	00	Test Bonus	49,201.00	
	1	5110	048	211	000	000	00	Employer Social Security	3,764.00	
3	1	3100	000	000	000	000	00	Allocations from State Public School Fund		2,000.00
	1	6550	056	552	000	000	00	Transportation-License/Titles	2,000.00	
4	1	3100	000	000	000	000	15	Allocations from State Public School Technology Fund		303.00
	1	5110	015	411	000	000	00	Technology Supplies	303.00	
5	1	3100	000	000	000	000	00	Allocations from State Public School Fund		20,070.00
	1	5110	046	180	000	000	00	Third Grade Reading Bonus	18,644.00	
	1	5110	046	211	000	000	00	Employer Social Security	1,426.00	
6	1	3100	000	000	000	000	00	Allocations from State Public School Fund		85,995.00
	1	5210	063	311	000	000	00	EC Contracted Services	85,995.00	
7	1	3100	000	000	000	000	00	Allocations from State Public School Fund		154,830.00
	1	6550	056	171	000	000	00	Transportation-Driver Salary	143,827.00	
	1	6550	056	211	000	000	00	Employer Social Security	11,003.00	

CASWELL COUNTY BOARD OF EDUCATION MINUTES
February 24, 2020

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 3		
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.										
#	Account Code							Description	Debit	Credit
8	1	3100	000	000	000	000	00	Allocations from State Public School Fund		5,562.00
	1	5110	001	121	000	000	00	Salary-Teacher		33.00
	1	5110	003	162	000	000	00	Substitute Pay	5,197.00	
	1	5110	003	211	000	000	00	Employer Social Security	398.00	
									322,834.00	322,834.00
Justification(s):										
1	Allotment Revision #30 - CTE Credentials (Increase in Revenue)									
2	Allotment Revision #31 - Test Result Bonus AP/IB/AICS, CTE, 4-5 Reading, 4-8 Math. (Increase in Revenue).									
3	Allotment Revision #31 - Highway Use Tax Pick Up Trucks & Fuel Trucks (Increase in Revenue).									
4	Allotment Revision #32 - July-Oct 2019 School Technology Interest (Increase in Revenue).									
5	Allotment Revision #35 - Third Grade Reading Bonus (Increase in Revenue).									
6	Allotment Revision #35 - Special Program Funds EC (Increase in Revenue).									
7	Allotment Revision #36 - Second Installment Transportation Funds (Increase in Revenue).									
8	Align Budget with Allotment report from DPI (Increase in Revenue).									
Funding Source: State										
Total appropriation in current budget:									\$ 19,756,848	
Amount of increase/decrease of amendment:									\$ 322,801	
Total appropriation in amended budget:									\$ 20,079,649	
Passed by majority vote of the Caswell County Board of Education on the 24th day of February 2020										

Budget Amendment # 4

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 4		
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.										
#	Account Code							Description	Debit	Credit
1	4	3200	120	000	000	000	00	Bus Lease Revenue		42,926.00
	4	6550	120	551	000	000	00	LEA Financed School Buses	42,926.00	
									42,926.00	42,926.00
Justification(s):										
1	Allotment Revision #31 - Annual Bus Installment Payments									
Funding Source:										
Total appropriation in current budget:									\$ 2,066,886	
Amount of increase/decrease of amendment:									\$ 42,926	
Total appropriation in amended budget:									\$ 2,109,812	
Passed by majority vote of the Caswell County Board of Education on the 24th day of February 2020										

CASWELL COUNTY BOARD OF EDUCATION MINUTES
February 24, 2020

School Calendar 2019-2020

Revised School Calendar = Feb. 28, 2020 will now be a school day for students rather than an optional teacher workday.

2. Resolution

Vice Chair, Wayne Owen, read aloud the resolution for Thomas Anthony Mitchell, Sr., a former employee who recently passed away. Tracy Stanley moved, seconded by Mel Battle, to approve the resolution as presented for Thomas Anthony Mitchell, Sr. The motion carried unanimously.

*Resolution in Memorial and Appreciation
Of the Life of
Thomas Anthony Mitchell, Sr.*

WHEREAS, Thomas Anthony Mitchell, Sr., was born on February 17, 1934, and resided in Wendell, NC, at the time of his death on January 15, 2020, and

WHEREAS, Thomas Mitchell, was a faithful and loving husband, father, grandfather, brother, and friend and his family's welfare was his major and constant concern; and

WHEREAS, Thomas Mitchell attended Wendell Colored School and graduated from James E. Shepard High School in Zebulon. He attended Virginia State University in Petersburg, Virginia and later graduated from Saint Augustine's College in Raleigh, NC. He expanded his education to include his Master's degree from North Carolina Central University and was close to completing his Doctorate in Education Administration from George Washington University in Washington, DC. He served on the Housing Authority of the County of Wake Board of Commissioners for 25 years serving as Board Chair for many years. Among his other civic accomplishments, he received a Lifetime Leadership Award from the Caswell County School System and served as president of the North Carolina Association of Educators; and

WHEREAS, Thomas Mitchell was an employee of Caswell County Schools as a teacher and coach at Caswell County Training School. He touched the lives of many students throughout his career by offering a kind smile or a friendly hello. He will be remembered by his Community and Board of Education for his leadership and his commitment to education; and being known for his benevolence and servant's heart to children; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Thomas Mitchell and expresses its sympathy to his family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 24th day of February 2020.

Gladys Garland, Chairman

Wayne Owen, Vice Chairman

Mel O. Battle

Vennie Beggarly

Ross Gwynn, Jr.

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

CASWELL COUNTY BOARD OF EDUCATION MINUTES

February 24, 2020

IV. REPORTS

None at this time.

V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Bartlett Yancey Senior High School renovations – The Board of Commissioners approved the lease agreement. Wording has been changed to “during construction” from “life of loan.” They also approved to move forward with Owners Representation Bill Powell. Meetings have been held to keep everyone up to date with the project. Mr. Powell suggested that the Board of Education should plan on meeting to discuss and prepare a priority list to have ready prior to the bids coming back. This may be needed in the event that something needs to be removed from the list. It will be used as a point of reference to avoid holding up the project. Meetings are also planned to look at furniture samples, cloth, etc.
- Dr. Carter shared a copy of the newsletter that will be going out to all schools and sent home with every student. Copies have also been delivered to local business locations throughout the county. This is a positive focus on what is good in our schools and felt that the public needs to be aware of the many good things that are occurring.

Mrs. Garland questioned how often the newsletter would go out. Dr. Carter shared she plans on quarterly at this time. Mr. Gwynn shared he felt that in being fair the teachers should have been given credit. Dr. Carter shared that going forward there will be information regarding teachers but the first edition was to spotlight our students. Mr. Battle shared information on the 3E Foundation (which was included in the newsletter for a scholarship) and noted this was a good organization and representative of a family that gives back to the community. Mrs. Garland commented that this was a good start and would like to showcase our staff along the way.

VI. CLOSED SESSION

Mel Battle made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Tracy Stanley seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

CASWELL COUNTY BOARD OF EDUCATION MINUTES
February 24, 2020

Wayne Owen made a motion to return to open session. Ross Gwynn seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Mel Battle moved, seconded by Wayne Owen to approve the personnel listing as presented. The motion carried unanimously.

Employment	
Bartlett Yancey Sr. High School	Kelly Dunlap, Bus Driver = Eff. 2/25/20
Substitute Bus Drivers	Celia Turner = Eff. 2/25/20
	LaKisha Williams = Eff. 2/25/20

IX. COMMUNICATIONS

- PTEC Signature Breakfast is March 5, 2020.
- Next board meeting is March 9, 2020 at 9:00 a.m. with lunch at South Elementary.
- Gladys Garland shared dates for consideration for an upcoming work session. The board agreed to meet on March 23, 2020 from 3:30-5:30 and on April 27, 2020 from 3:30-5:30. The first priority will be to work on the priority list for the high school renovations. Mrs. Garland asked board members to send in work session topics they would like to be included.
- Board meeting in April will fall during spring break. The board agreed to meet once in April on April 27, 2020 at 6:30 p.m.

X. BOARD MEMBER OBSERVATIONS

- Donna Hudson shared she received news that students on bus routes for the middle and high school no longer ride together and questioned if this is correct. Also, concerns were shared that due to the bus driver shortage and routes that the middle school buses are crowded and some students are standing up. Dr. Carter will follow-up and asked if she could get the number of the bus in question. Dr. Carter shared that "Here Comes the Bus" should be active by the end of March or hopefully the first of April. There has been difficulty in making all the street addresses consistent. All information must be identical in order for it to work correctly.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 8:16 p.m., Donna Hudson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on March 9, 2020 at 9:00 a.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent