

CASWELL COUNTY BOARD OF EDUCATION MINUTES

January 28, 2019

The Caswell County Board of Education met in regular session on Monday, January 28, 2019, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Mel Battle, Ross Gwynn, Vennie Beggarly, Wayne Owen, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Nicole McGhee, Andrew Tyrrell, Charlene Enoch, Wilbert Jeffries, Amy Chandler, Emily Buchanan, and Jerry Hatchett. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster). Donna Hudson was absent.

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Mel Battle moved, seconded by Vennie Beggarly, to approve the minutes of the January 18, 2019 regular meeting as presented with changes to reflect consistency of wording on page 3 and minor change to page 11. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda with addition of New Business, Item # 5 - Policy # 205, Item # 6 - Policy # 325, and Item # 7 - Policy # 482. Ross Gwynn moved, seconded by Wayne Owen to approve the agenda as presented with additions. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Emily Buchanan shared flyer for Career and Technical Education that will be posted in the paper to include nondiscrimination notice.

Dr. Carter shared that flu season is among us and also mentioned more inclement weather in the forecast.

I. E. PUBLIC COMMENTS

Individuals signed up to speak in Closed Session.

II. UNFINISHED BUSINESS

None.

III. NEW BUSINESS

1. Budget Amendment # 10 - #12

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Dr. Carter recommended approval of Budget Amendment # 10 - #12 as presented. Tracy Stanley moved, seconded by Ross Gwynn to approve Budget Amendments # 10 - # 12 as presented. The motion carried unanimously.

CASWELL COUNTY SCHOOLS										BUDGET AMENDMENT # 11	
Caswell County Board of Education made the following resolution:											
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.											
#	Account Code						Description	Debit	Credit		
1	1	3100	000	000	000	00	Allocations from State Public School Fund			287,283.00	
	1	6550	056	171	000	00	Transportation-Bus Driver Salary	232,175.00			
	1	6550	056	211	000	00	Employer Social Security	17,761.00			
	1	6550	056	411	000	00	Transportation-Supplies	15,000.00			
	1	6550	056	422	000	00	Transportation-Repair Parts	22,347.00			
2	1	5120	013	121	000	00	CTE Teacher			13,126.00	
	1	5120	013	211	000	00	Employer Social Security			1,004.00	
	1	5120	013	221	000	00	Employer Retirement			2,476.00	
	1	5120	013	231	000	00	Employer Hospitalization			1,598.00	
	1	5120	014	411	000	00	CTE Supplies	18,204.00			
								305,487.00		305,487.00	
Justification(s):											
1	Allotment Revision #23 - Transportation Allotment (New Revenue)										
2	Allotment Revision #25 - Transfer CTE months of employment (2.62 months) to CTE program support.										
Funding Source: State											
								Total appropriation in current budget:		\$ 20,571,694	
								Amount of increase/decrease of amendment:		\$ 287,283	
								Total appropriation in amended budget:		\$ 20,858,977	

CASWELL COUNTY SCHOOLS										BUDGET AMENDMENT # 12	
Caswell County Board of Education made the following resolution:											
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.											
#	Account Code						Description	Debit	Credit		
1	4	4910	000	000	000	00	Fund Balance Appropriated			438,900.00	
	4	9100	001	532	000	00	BYE Annex Renovation	438,900.00			
								438,900.00		438,900.00	
Justification(s):											
1	Appropriate Fund Balance for Central Office handicap bathroom and walkway enclosure. Project bid of \$399,000 plus 10% contingency of \$39,900.										
Funding Source: Capital Outlay											
								Total appropriation in current budget:		\$ 520,610	
								Amount of increase/decrease of amendment:		\$ 438,900	
								Total appropriation in amended budget:		\$ 959,510	

2. Fundraising Requests – BYHS (additional)

Mel Battle moved, seconded by Wayne Owen to approve the additional fundraising request for Bartlett Yancey High School as presented. The motion carried unanimously.

Dr. Carter also noted that additional requests will be on the agenda at the next meeting. Mel Battle shared, in his opinion, that basketball has too many fundraisers.

Bartlett Yancey High School – Second Semester		
Org. / Sponsor	Fundraiser	Date
Baseball (O. Wall)	Baseball Hats	Feb – May
BETA/Mens Basketball (M. Teets / M. Hughes)	Basketball Tourn.	March 15-16

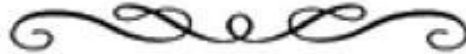
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Bartlett Yancey High School - Second Semester		
Org. / Sponsor	Fundraiser	Date
BETA (M. Teets)	Selling Hot Chocolate	March
BETA (M. Teets)	Concessions for Board Game Nights	Jan - April
Cheerleaders (K. Graves)	Cheer Skills Camp	March 22-23
FCCLA (M. Howe)	Valentines' Day Treats	Feb 1-14
FCCLA (M. Howe)	Key Chain Sale	March
FFA (S. Smith)	Growing Green Bulb Sale	March - April
Men's Basketball (M. Hughes)	Hoop Shoot	Feb - May
Men's Basketball (M. Hughes)	Community Talent	March
Men's Basketball (M. Hughes)	Skills Camp	May
PCC (K. Madden)	Candy Sale	Feb - March
Prom (J. Graves)	Rest. Gift Cards Raffle	Feb - May
Prom (J. Graves)	Lunch Music Request	March 1 st - May 3 rd
Spanish Club (C. Pagan)	Bracelets	February

3. Resolution

Gladys Garland read aloud the resolution for William (Billy) Purnell. Wayne Owen moved, seconded by Vennie Beggarly to approve the resolution for William Purnell as presented. The motion carried unanimously.

*Resolution in Memorial and Appreciation
Of the Life of
William "Billy" Rudson Purnell, Jr.*



WHEREAS, William "Billy" Rudson Purnell, Jr., was born on July 12, 1952, and formerly resided at 2122 Hwy 158 West, Yanceyville, NC, 27379, at the time of his death on January 18, 2019, and

WHEREAS, Billy Purnell was a faithful and loving husband, father, grandfather, brother, uncle, and friend and his family's welfare was his major and constant concern; and

WHEREAS, Billy Purnell had a great passion for stock car racing. He could build a car from the ground up. When he wasn't racing, he was the crew chief, mechanic, spotter, or spectator. Billy was known for his kind heart and gentle demeanor and his willingness to help anyone if the need arose; and

WHEREAS, Billy Purnell worked for Caswell County Schools. He began working in the bus garage and later served as Transportation Director until his retirement in 2015. He will be remembered by his Community and Board of Education for his commitment to education; and being known for his benevolence and servant's heart to children; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Billy Purnell and expresses its sympathy to his family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 28th day of January 2019.

Gladys Garland, Chairman

Donna Hudson, Vice Chairman

Mel O. Battle

Vennie Beggarly

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Ross Gwynn, Jr.

Wayne Owen

Tracy P. Stanley

Dr. Sandra E. Carter, Superintendent

4. Contract – Legacy Building Company, LLC

Dr. Carter recommended approval of contract with Legacy Building Company, LLC for construction and addition of handicap bathrooms at the Central Office in the amount of \$399,000.

Wayne Owen questioned if the warranty would be voided if the HVAC unit is moved by a third party. Maintenance Director Jerry Hatchett shared he felt like the company will allow him to do it and is waiting on a document to verify the warranty will not be voided.

Mel Battle questioned the line item of \$48,295 listed as overhead and profit. Mr. Hatchett was unsure and will confirm. Mr. Hatchett also shared the masonry will be as close as possible to the existing brick.

Mel Battle moved, seconded by Wayne Owen to approve the contract with Legacy Building Company, LLC as presented in the amount of \$399,000 using fund balance. The motion carried unanimously.

Dr. Carter shared she had hoped to start on security vestibules at the schools before now; however, we cannot put off the handicap accessible bathrooms at the central office without the possibility of incurring additional charges. Construction may begin as early as next week. Dr. Carter shared plans on traffic flow and the central office entrance when the construction is underway.

5. Policy # 205, Board of Education Meetings and Procedures

Dr. Carter recommended approval of first reading to include changes to Policy # 205 as presented and as discussed at work session. Ross Gwynn moved, seconded by Mel Battle to approve first reading of Policy # 205, Board of Education Meetings and Procedures as presented. The motion carried unanimously.

6. Policy # 325, Public Complaints

Dr. Carter recommended removing Policy # 325, Public Complaints, noting the procedures do not align with the code of conduct. Mel Battle moved, seconded by Tracy Stanley to allow Policy # 325 to lie on the table for any discussion, and to remove “public complaints” from the policy manual if no objections. The motion carried unanimously.

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7. Policy # 482, Student Grievances

Dr. Carter recommended changing the title of this policy to Student/Parent/Guardian Grievances as presented and to lay on the table for second reading. Wayne Owen moved, seconded by Tracy Stanley to approve changes to Policy # 482 as presented as first reading. The motion carried unanimously.

IV. REPORTS/UPDATES

None.

V. SUPERINTENDENT UPDATES

Dr. Carter shared update on Bartlett Yancey High School construction and stated she attended the recent commissioner's meeting. The Memorandum of Understanding (MOU) was reviewed. Other discussion took place regarding the sales tax and who could recoup this. They are in favor of Dr. Carter and County Manager Bryan Miller working together instead of forming a committee. Dr. Carter shared she hoped to finalize this soon with the MOU coming to the Board of Education. Mel Battle shared he had questioned the profit of the sales tax and referenced comments made by Commissioner Steve Oestreicher. Mr. Battle noted that the \$15 million grant should be included towards the Board of Education regarding the sales tax and stated he hoped they would be fair when looking at this.

Dr. Carter also shared that if the bids for construction are under the \$31.5 million the alternates for the high school should be included. Dr. Carter shared that it was shared with the taxpayers that if any funds remain, not exceeding the \$31.5 million, would go to the alternate scope of project, which are athletics.

VI. CLOSED SESSION

Wayne Owen made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel at 7:00 p.m. Mel Battle seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Ross Gwynn made a motion to return to open session at 8:20 p.m. Vennie Beggarly seconded the motion. The motion carried unanimously.

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VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Tracy Stanley moved, seconded by Wayne Owen to approve personnel listing as presented. The motion carried unanimously.

Employment	
Oakwood	Joyce Jeffreys, Bus Aide Substitute - Eff. 1/17/19
South	Ashley Wrenn, Tutor = Eff. 1/29/19

Transfer Request

Dr. Carter recommended denying the transfer request as presented and as discussed in closed session. Mel Battle moved, seconded by Ross Gwynn to deny the transfer request based on the recommendation of the Superintendent. The motion carried unanimously.

Cain, Audrey Celeste Oakwood to South Request Denied

IX. COMMUNICATIONS

Gladys Garland reminded everyone of the spelling bee on February 5, 2019.

Dr. Carter reminded everyone that Mrs. Hudson’s mother is still not doing well and to remember her in your thoughts.

X. BOARD MEMBER OBSERVATIONS

Mel Battle questioned why all principals cannot send an email with the weekly events. He asked if there are no events that week to just send an email stating that. Mr. Battle noted that Mrs. Gullick has been doing this all year. He also receives information from Mrs. Gantt and athletic information from Ms. Gwynn.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 8:25 p.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on February 11, 2019 at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent