

CASWELL COUNTY BOARD OF EDUCATION MINUTES

June 27, 2019

The Caswell County Board of Education met in regular session on Thursday, June 27, 2019, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Donna Hudson, Vennie Beggarly, Wayne Owen, Ross Gwynn, and Tracy Stanley. Mel Battle was absent. Others present include Superintendent Dr. Sandra Carter, Nicole McGhee, David Useche, Amy Chandler, Medina Jones, and Andrew Tyrrell. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Wayne Owen moved, seconded by Tracy Stanley, to approve the minutes of the June 10, 2019 regular meeting and June 24, 2019 special called meeting as presented. The motion carried unanimously to approve the June 10, 2019 regular meeting minutes and June 24, 2019 special called meeting minutes.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda with addition of Item #6, New Teacher Support Program under New Business. Tracy Stanley moved, seconded by Wayne Owen, to approve the amended agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

None at this time.

I. E. PUBLIC COMMENTS

None at this time.

II. UNFINISHED BUSINESS

Donna Hudson moved, seconded by Tracy Stanley, to remove Policy # 485 (Child Abuse - Reports and Investigations) from the table. The motion carried unanimously.

Dr. Carter recommended approval of the changes to Policy # 485, Child Abuse - Reports and Investigations, as presented. Tracy Stanley moved, seconded by Donna Hudson to approve Policy # 485, Child Abuse - Reports and Investigations, as presented. The motion carried unanimously.

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Donna Hudson shared this information should be included in teacher handbooks. Dr. Carter confirmed that it will as well as being reviewed over the summer in the administrative meetings.

Policy 485, Child Abuse – Reports and Investigations

North Carolina has two separate systems that mandate reports of suspected child abuse, neglect, dependency, or maltreatment. Suspected child abuse, neglect, dependency, or death as a result of maltreatment by parents or other caretakers must be reported to the county child welfare agency. Suspected human trafficking, involuntary servitude, and sexual servitude of a child are special forms of child abuse under law and must be reported to the county child welfare agency, regardless of the relationship between the victim and the perpetrator. By contrast, suspected child maltreatment by a caregiver in a child care facility, including in a licensed preschool classroom or other licensed classroom or program operated by the school system, must be reported to the Department of Health and Human Services, Division of Child Development and Early Education. Where the source of the child abuse, neglect, dependency, or maltreatment is uncertain, a report should be made to both the county child welfare agency and the Department of Health and Human Services, Division of Child Development and Early Education.

The board of education supports all employees who in good faith make a report under either of North Carolina's mandated reporting laws.

A. DUTY TO REPORT CHILD ABUSE, NEGLECT, DEPENDENCY, OR DEATH AS A RESULT OF MALTREATMENT TO THE COUNTY CHILD WELFARE AGENCY

A school employee who knows or has cause to suspect (1) child abuse, neglect, dependency, or death as a result of maltreatment by a parent, guardian, custodian, or caretaker of the child or (2) that a child has been a victim of human trafficking, involuntary servitude, or sexual servitude by any person is legally required to report the case to the director of social services. The employee also shall immediately report the case to the principal. Any doubt about reporting a suspected situation must be resolved in favor of reporting, and the report must be made immediately.

A school employee is immune by statute from any civil and/or criminal liability when reporting in good faith suspected child trafficking, involuntary servitude, sexual servitude, or child abuse, neglect, dependency, or death as a result of maltreatment by a parent, guardian, custodian, or caretaker of the child. An employee who fails to report or who prevents another person from making a report is subject to disciplinary action by the school system or civil or criminal action under the law.

B. DUTY TO REPORT CHILD MALTREATMENT IN A CHILD CARE FACILITY TO THE DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

A school employee who has cause to suspect that a child in a child care facility has been maltreated by a caregiver or has died as a result of maltreatment occurring in a child care facility is legally required to report the case to the Department of Health and Human Services (DHHS), Division of Child Development and Early Education (DCDEE).

A "child care facility" includes any DHHS-licensed classroom or program operated by the school system, including for example, licensed pre-school or Title I classrooms, licensed afterschool programs, and licensed developmental day programs.

Any doubt about reporting a suspected situation or uncertainty whether the child's care is being provided in a child care facility must be resolved in favor of reporting, and the report should be made immediately.

An employee making a report to DCDEE also shall immediately report the case to the principal. If the suspected maltreatment occurred in a licensed preschool classroom or other licensed classroom or program operated by board, the principal shall immediately notify the superintendent of the suspected maltreatment. No reprisals of any kind

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may be taken against an employee who makes a good faith report of child maltreatment occurring in any licensed preschool classroom or other licensed classroom or program operated by the board.

An employee who fails to make a report as required by law and this policy may be subject to disciplinary action by the school system. In addition, if the employee works in a licensed preschool classroom or other licensed classroom or program operated by the board, failure to report maltreatment of a child in the program or classroom may itself constitute child maltreatment and result in the employee being placed on the state child maltreatment registry.

C. COOPERATION WITH STATE AGENCIES

1. *The principal may establish a contact person in the school to act as a liaison with state agencies charged with investigating reports of child abuse and neglect or child maltreatment.*
2. *Employees shall cooperate fully with agency personnel conducting an investigation of suspected child abuse, neglect, dependency, death as a result of maltreatment, or maltreatment occurring in a child care facility.*
3. *In the case of suspected abuse, neglect, dependency, or death due to maltreatment under the jurisdiction of social services, employees shall permit the child to be interviewed by social services on school campuses during school hours.*
4. *In a case under the jurisdiction of DCDEE concerning suspected child maltreatment by a caregiver in a child care facility, permission from the parent must be obtained before the child may be interviewed on school campus during school hours.*
5. *Employees shall provide confidential information to agency personnel, so long as the disclosure does not violate state or federal law.*
6. *Any confidential information disclosed by the investigating agency to employees must remain confidential and may be redisclosed only for purposes directly connected with carrying out the responsibilities of the school system or the employee.*

D. SHARING INFORMATION WITH OTHER AGENCIES

Upon request and to the extent permitted by law, school system officials shall share with other agencies designated in G.S. 7B-3100(a) information that is relevant to (1) any assessment by the department of social services of a report of child abuse, neglect, dependency, or death as a result of maltreatment; (2) the provision or arrangement of protective services in a child abuse, neglect, or dependency case by the department of social services; or (3) any case in which a petition is filed alleging that a juvenile is abused, neglected, dependent, undisciplined, or delinquent. School system officials and the designated agencies must continue to share such information until the protective services case is closed by the department of social services or, if a petition is filed, until the juvenile is no longer subject to the jurisdiction of juvenile court.

The superintendent shall develop any necessary procedures for reporting suspected child abuse, neglect, dependency, death as a result of maltreatment, or maltreatment in a child care facility, for sharing information with designated agencies, and for cooperating with agency investigations. The board encourages school officials to provide staff development opportunities related to identifying and reporting child abuse, neglect, dependency, death as a result of maltreatment, and maltreatment in a child care facility.

In addition to the requirements of this policy, any administrator who knows or has reason to believe that a licensed employee has engaged in conduct which involves physical or sexual abuse of a child shall report that information to the State Superintendent of Public Instruction.

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Legal References: Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; G.S. 7B-101, -301, -302, -309, -3100; 8-53.4; 14-318.2; 110-90.2, -105.3, -105.4, -105.5; 115C-400, -402; 126-5; 16 N.C.A.C. 6C .0312; State Board of Education Policy LICN-007, State Board of Education Regulation LICN-020-R(1)

III. NEW BUSINESS

- 1. Consent Agenda
a. Requests for Transfer
b. Piedmont Triad Education Consortium Invoice
c. Interim Spending Resolution
d. Budget Amendments # 24 - # 27

Dr. Carter recommended approval of the consent agenda as presented. Tracy Stanley moved, seconded by Wayne Owen, to approve the consent agenda as presented.

Transfer Requests:

Table with 4 columns: Name, From, To, and Location. Rows include Hughes, Nathan; Hughes, Iyonna; Pettigrew, Skylar; Sutton, Emma; Sutton, Tucker; Hankins, Robert; Grace, Violet; Holshouser, Avery; Harris, Claire; Lindsey, Jordan; Wilson, Elyana; Wilson, Jace.

**Parent = Employee of Caswell County Schools (tuition waived)

Piedmont Triad Education Consortium Invoice

UNCG School of Education, 1300 Spring Garden Street, Greensboro, NC 27412
Invoice Total: \$16,200.00 (Fed. Funds / 3.5110.103.361.000.000.00)

Interim Spending Resolution

Date: June 27, 2019
To: Caswell County Board of Education
From: Amy Chandler
Re: Interim Spending Resolution

In accordance with NC GS 115C-434, a resolution is required to permit expenditure of all funds between July 1 and the adoption of budgets by the Board of Education. This will allow for the paying of salaries and usual operating expenses of the school system until such time as the Budget Resolution can be adopted. This request is to authorize expenditures at the same

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level as previously approved for the 2018-2019 school year. Recommending a resolution at this spending level early in the fiscal year should not cause problems if additional cuts are required.

RESOLUTION: *Be it, therefore, resolved that the Caswell County Board of Education authorizes an appropriation of funds at the same level as 2018-2019 for purpose of paying salaries and usual and ordinary expenses for the period of July 1, 2019 until adoption of the Budget Resolution for 2019-2020.*

 Gladys Garland, Chairperson

 Dr. Sandra Carter, Superintendent

Budget Amendments # 24 - # 27

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 24				
Caswell County Board of Education made the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.												
#	Account Code							Description	Debit	Credit		
1	1	3100	000	000	000	000	00	Allocations from State Public School Fund		201,924.29		
	1	5100	009	184	000	000	00	Longevity Pay	17,526.20			
	1	5200	009	184	000	000	00	Longevity Pay	1,450.08			
	1	5300	009	184	000	000	00	Longevity Pay	362.33			
	1	5400	009	184	000	000	00	Longevity Pay	7,361.91			
	1	5800	009	184	000	000	00	Longevity Pay	1,256.20			
	1	6100	009	184	000	000	00	Longevity Pay	756.61			
	1	6200	009	184	000	000	00	Longevity Pay	1,690.65			
	1	6400	009	184	000	000	00	Longevity Pay	2,706.60			
	1	6540	009	184	000	000	00	Longevity Pay	7,146.94			
	1	6550	009	184	000	000	00	Longevity Pay	8,506.05			
	1	6580	009	184	000	000	00	Longevity Pay	1,364.95			
	1	6600	009	184	000	000	00	Longevity Pay	3,333.10			
	1	6720	009	184	000	000	00	Longevity Pay	1,181.34			
	1	6940	009	184	000	000	00	Longevity Pay	4,573.80			
	1	7200	009	184	000	000	00	Longevity Pay	4,022.24			
	1	5100	009	185	000	000	00	Bonus Leave	2,510.70			
	1	6100	009	185	000	000	00	Bonus Leave	2,277.90			
	1	5100	009	188	000	000	00	Annual Leave	68,376.36			
	1	5300	009	188	000	000	00	Annual Leave	7,845.75			
	1	5400	009	188	000	000	00	Annual Leave	635.81			
	1	5800	009	188	000	000	00	Annual Leave	4,508.70			
	1	6100	009	188	000	000	00	Annual Leave	3,907.20			
	1	6540	009	188	000	000	00	Annual Leave	997.12			
	1	6550	009	188	000	000	00	Annual Leave	4,620.52			
	1	6940	009	188	000	000	00	Annual Leave	1,395.10			
	1	5100	009	211	000	000	00	Employer Social Security	6,757.23			
	1	5200	009	211	000	000	00	Employer Social Security	110.92			
	1	5300	009	211	000	000	00	Employer Social Security	627.91			
	1	5400	009	211	000	000	00	Employer Social Security	611.82			
	1	5800	009	211	000	000	00	Employer Social Security	441.01			
	1	6100	009	211	000	000	00	Employer Social Security	531.05			
	1	6200	009	211	000	000	00	Employer Social Security	129.33			
	1	6400	009	211	000	000	00	Employer Social Security	207.06			
	1	6540	009	211	000	000	00	Employer Social Security	622.97			
	1	6550	009	211	000	000	00	Employer Social Security	1,004.18			
	1	6580	009	211	000	000	00	Employer Social Security	104.43			
	1	6600	009	211	000	000	00	Employer Social Security	254.98			
	1	6720	009	211	000	000	00	Employer Social Security	90.38			
	1	6940	009	211	000	000	00	Employer Social Security	456.61			
	1	7200	009	211	000	000	00	Employer Social Security	307.69			
	1	5100	009	221	000	000	00	Employer Retirement	16,674.71			
	1	5200	009	221	000	000	00	Employer Retirement	273.48			
	1	5300	009	221	000	000	00	Employer Retirement	1,548.05			

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CASWELL COUNTY SCHOOLS							BUDGET AMENDMENT # 24			
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the										
Budget Resolution for the fiscal year ending June 30, 2019.										
#	Account Code						Description	Debit	Credit	
1	5400	009	221	000	000	00	Employer Retirement	1,508.38		
1	5800	009	221	000	000	00	Employer Retirement	1,087.26		
1	6100	009	221	000	000	00	Employer Retirement	1,309.21		
1	6200	009	221	000	000	00	Employer Retirement	318.86		
1	6400	009	221	000	000	00	Employer Retirement	510.46		
1	6540	009	221	000	000	00	Employer Retirement	1,535.98		
1	6550	009	221	000	000	00	Employer Retirement	1,592.99		
1	6580	009	221	000	000	00	Employer Retirement	257.43		
1	6600	009	221	000	000	00	Employer Retirement	628.62		
1	6720	009	221	000	000	00	Employer Retirement	222.80		
1	6940	009	221	000	000	00	Employer Retirement	1,125.73		
1	7200	009	221	000	000	00	Employer Retirement	758.60		
2	1	3100	000	000	000	00	Allocations from State Public School Fund		4,767.55	
1	6550	056	423	000	000	00	Transportation-Gas/Diesel	4,767.55		
								206,691.84	206,691.84	
Justification(s):										
1	Align State budget for Longevity, Annual Leave and Bonus Leave Payouts paid by the State.									
2	Allotment Revision #48 from State-Special Fuel Allotment, Transportation Equipment Contingency, Hurricane Florence Adjustment.									
Funding Source: State										
Total appropriation in current budget:								\$ 20,824,425		
Amount of increase/(decrease) of amendment:								206,692		
Total appropriation in amended budget:								\$ 21,031,117		

CASWELL COUNTY SCHOOLS							BUDGET AMENDMENT # 25			
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.										
#	Account Code						Description	Debit	Credit	
1	2	5110	012	148	000	00	Local Driver's Ed	15,289.00		
	2	5110	012	211	000	00	Employer Social Security	1,170.00		
	2	5110	012	221	000	00	Employer Retirement	2,883.00		
	2	6530	802	321	000	00	Electric Services		19,342.00	
2	2	5210	306	121	000	00	EC Teacher-Medicaid Fee for Service	15,289.00		
	2	5210	306	211	000	00	Employer Social Security	1,170.00		
	2	5210	306	221	000	00	Employer Retirement	2,884.00		
	2	3700	306	000	000	00	Medicaid Fee for Service Reimbursement		19,343.00	
3	2	6540	003	173	000	00	Salary-Custodian	1,055.00		
	2	6540	003	211	000	00	Employer Social Security	80.00		
	2	6540	003	221	000	00	Employer Retirement	199.00		
	2	6530	802	323	000	00	Water/Sewer Services		1,334.00	
4	2	6932	801	311	000	00	Audit Fees	500.00		
	2	6611	801	311	000	00	Finance Contracted Services		500.00	
								40,519.00	40,519.00	
Justification(s):										
1	Align budget with actual expenditures for Local Driver's Ed Expense.									
2	Align budget with actual expenditures-Exceptional Children expenditures Medicaid Fee for Service Revenue									
3	Align budget for extra duty custodian salary expense.									
4	Align budget with actual expenditures-Audit expense higher due to GASB 74 additional work.									
Funding Source: Local										
Total appropriation in current budget:								\$ 3,993,998		
Amount of increase/(decrease) of amendment:								\$ 19,343		
Total appropriation in amended budget:								\$ 4,013,341		

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CASWELL COUNTY SCHOOLS							BUDGET AMENDMENT # 26			
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.										
#	Account Code						Description	Debit	Credit	
1	4	9010	001	326	000	000	00	Athletic Facilities-Contracted Repairs	3,000.00	
	4	9014	001	532	000	000	00	Paving-Capital Project		3,000.00
2	4	4890	076	000	000	000	00	Lottery Proceeds		73,000.00
	4	9100	527	526	000	000	00	Safety Upgrades-Architect Fees	2,000.00	
	4	9100	527	532	000	000	00	Safety Upgrades	71,000.00	
									76,000.00	76,000.00
Justification(s):										
1 Align budget for bleacher repairs at Dillard Middle School										
2 Align budget for lottery proceeds received for safety upgrades.										
Funding Source: Capital Outlay										
Total appropriation in current budget:									\$ 1,128,808	
Amount of increase/(decrease) of amendment:									\$ 73,000	
Total appropriation in amended budget:									\$ 1,201,808	

CASWELL COUNTY SCHOOLS							BUDGET AMENDMENT # 27			
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.										
#	Account Code						Description	Debit	Credit	
1	3	3600	060	000	000	000	00	Title VI-B-Revenue		480.00
	3	5210	060	311	000	000	00	EC Contracted Services	480.00	
2	3	3600	049	000	000	000	00	IDEA Preschool-Revenue		1,099.81
	3	5230	049	411	000	000	00	Preschool Supplies	1,056.81	
	3	8100	049	392	000	000	00	Indirect Costs	43.00	
									1,579.81	1,579.81
Justification(s):										
1 Allotment Revision #41 from Federal - Group Foster Home Funding										
Funding Source: Federal										
Total appropriation in current budget:									\$ 2,443,454	
Amount of increase/decrease of amendment:									\$ 1,580	
Total appropriation in amended budget:									\$ 2,445,034	

2. Insurance Quotes (Surry / Young Group)

Dr. Carter recommended approval of insurance quotes with Surry and Young Group as presented. Ross Gwynn moved, seconded by Donna Hudson to approve insurance quotes with Surry and The Young Group as presented. The motion carried unanimously.

Surry Insurance Coverage

Auto & Garage	\$35,339.95
Inland Marine	250.00
Workers Comp	33,406.00
Boiler & Machinery	5,178.00
Crime	1,181.00
Cyber Liability	9,978.00
Active Shooter Coverage	2,000.00
Volunteer Accident	340.00
Total:	\$87,672.95

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Young Group Insurance Coverage	
Student Accident	\$9,405.00
Total:	\$9,405.00

3. Security Upgrade Project

David Useche reviewed information regarding the security upgrade project noting that this will provide additional cameras in the elementary schools and middle school along with video coverage and access control. The recommendation was to use Integrators for Areas 1, 2 & 3 as presented and Surazal for Area 4.

Area #1, #2, #3	\$271,293.15	(before taxes)	Integrators
Area # 4	\$45,319.00	(before taxes)	Surazal

Dr. Carter recommended approval of Integrators and Surazal for Access Control and Surveillance systems for 5 schools as presented. Funding will be used from Lottery Funds. Tracy Stanley moved, seconded by Vennie Beggarly, to approve Integrators and Surazal for Access Control and Surveillance systems for 5 schools as presented. The motion carried unanimously.

4. Hosted PBX Phone System

David Useche shared information on upgrading phone system at Bartlett Yancey High School. In preparation for the future construction at the high school, the proposed system will run over the current Ethernet network. This new system will eliminate the cost of rewiring the old phone system for construction and relocating it after the new building is complete. Only one bid was received for this project. Recommendation is to use Savvier Communications at a cost of \$15,920.50 (before taxes).

Dr. Carter recommended approval of Savvier Communications for Hosted PBX Phone System for Bartlett Yancey High School as presented. Tracy Stanley moved, seconded by Wayne Owen to approve Savvier Communications for Hosted PBX Phone System for Bartlett Yancey High School. The motion carried unanimously. Dr. Carter shared that we will move forward with this and be reimbursed from the construction funds designated from Bartlett Yancey. This will allow the system to be installed over the summer to avoid interruptions in the school year.

5. Resolution

Vice Chair Donna Hudson read aloud resolution for former employee, Dianne East, who recently passed away. Wayne Owen moved, seconded by Vennie Beggarly to approve the resolution as presented. The motion carried unanimously.

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*Resolution in Memorial and Appreciation
Of the Life of
Dianne Wrenn Watson East*

WHEREAS, Dianne Wrenn Watson East was born on March 16, 1953, and resided at 2132 Ridgeville Road, Prospect Hill, NC, 27314, at the time of her death on June 5, 2019, and

WHEREAS, Dianne East, was a faithful and loving wife, mother, grandmother, great grandmother, and friend and her family's welfare was her major and constant concern; and

WHEREAS, Dianne East was a member of Lea Bethel Baptist Church, where she was very active and served in many capacities; and

WHEREAS, Dianne East was an employee of Caswell County Schools for twenty-three years and retired from N.L. Dillard Middle School as a Teacher Assistant. She was involved in many school related activities including being a former Bartlett Yancey Marching Band Booster President, coaching many sport teams, including softball, basketball and tennis. Dianne was also awarded Teacher Assistant of the Year various times during her career. She was also part owner of Watson Lawn Care for over 20 years and ran her own community beauty shop and daycare; and

WHEREAS, Dianne East will be remembered by her Community and Board of Education for her leadership and her commitment to education; and being known for her benevolence and servant's heart not only to children but to all those she came in contact with. Her generosity and fighting spirit to never give up will remain a lasting reminder to her family and friends; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Dianne East and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 27th day of June 2019.

Gladys Garland, Chairman

Donna R. Hudson, Vice Chairman

Mel O. Battle

Vennie Beggarly

Ross Gwynn, Jr.

Wayne Owen

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

6. New Teacher Support Program

Personnel Director Nicole McGhee shared information on the New Teacher Support Program. Over the past two years we were fortunate to have a secured grant to assist funding; however, this year we do not have a grant. The program has been a very positive asset to beginning teachers and provided several professional development

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opportunities. Although funding does not exist this year, we will continue to look for grant opportunities and request that funding be approved to use for 15 teachers.

Questions and answers were discussed regarding details of the program and assistance that has been provided. Donna Hudson questioned if any type of reports were given to the principal. Mrs. McGhee was uncertain but shared that the individual does meet with the principal. Wayne Owen questioned how many teachers were eligible last year and asked for anticipated numbers for this year. Mrs. McGhee shared that 30 teachers were involved last year and she did not have exact numbers for the upcoming school year.

Upon no further questions, Dr. Carter recommended approval to continue with the program using RLIS (Rural Low Income Schools Program) funds up to \$35,000 and will continue to pursue grant opportunities. Tracy Stanley moved, seconded by Wayne Owen to continue with the New Teacher Support Program using RLIS funds not to exceed \$35,000 and to pursue grant opportunities. The motion carried unanimously.

IV. REPORTS/UPDATES

None at this time.

V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Bartlett Yancey High School Construction - She has spoken with County Manager Bryan Miller and the commissioners are working on the agreement of cost with Dewberry and Davis. Attorney Brian Ferrell is working on clarification of language in the agreement. Once finalized they expect to recommend approval at the second meeting in July. Once agreed upon, the architect will proceed with bids for the construction company.
- Vestibules are being installed. Maintenance department is working on elementary schools and a vendor (per the Department of Public Instruction) will be installing walls at N.L. Dillard Middle School.
- Construction at Central Office should be completed as early as the end of July or the first of August.
- The Board of Commissioners approved the budget for the school system at \$3.17 Million. One Social Worker was included for funding; however, teacher supplements were not approved. A teacher incentive program of \$50,000 was included and a committee will be formed in the future to look at the criteria. The budget was same as previous year but increased by the \$50,000 teacher's incentive program.
- The School Based Health Center Planning Committee has inquired on the status of the School Based Health Centers. They would like to know if the Board is interested in moving forward and are willing to come back to make another

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presentation. It was agreed that another presentation would be helpful due to two new board members.

- Code of Conduct handbooks will soon need to be published. Dr. Carter shared if board members had any input to please let Mr. Tyrrell know within the next week or two. The draft will come before the board in July.
- A grant for a rain garden is being pursued by Beth Kirby (teacher at Stoney Creek). This will be no cost to the district; however, she has attended meetings out of town to learn more information. Dr. Carter requested reimbursement for her travel. Tracy Stanley also shared, in speaking with Mrs. Kirby, that the rain garden can be available for all schools.

VI. CLOSED SESSION

Ross Gwynn made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Wayne Owen seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Ross Gwynn made a motion to return to open session at 9:10 p.m. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing excluding Section II, Items 1B, 2D, and 2H and noted that recommendation was not based on influence from information shared in closed session.

Ross Gwynn moved, seconded by Vennie Beggarly, to approve personnel listing as presented excluding Section II, Items 1B, 2D, and 2H and noted that recommendation was not based on influence from information shared in closed session and also pending clearance of positive background checks. The motion carried unanimously.

Dr. Carter recommended approval of Latisha Brown as Data Manager/Bookkeeper at North Elementary. Tracy Stanley moved, seconded by Donna Hudson. The motion carried 5-1 with Vennie Beggarly voting "No." (Mel Battle was absent).

Dr. Carter recommended approval of Jeffery Joyce as K-5 PE Teacher at Oakwood. The vote failed for lack of a motion.

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Dr. Carter recommended approval of Bobby Shields, K-5 PE Teacher at North and Oakwood. The vote failed for lack of a motion.

Resignation	
Stoney Creek Elementary	Peggy Boone, Data Mgr./Bookkeeper/Receptionist = Eff. 6/25/19
North Elementary	Dayna Beck, Bus Driver = Eff. 6/4/19 Dixie Hoskins, Bus Driver = Eff. 6/7/19
Oakwood Elementary	Semond Coleman, 3 rd Grade Teacher - Eff. 6/20/19 Elizabeth Powell, 2-3 Self Contained EC Teacher = Eff. 7/31/19
South Elementary	Alexandra Velasco, 4 th Grade Teacher = Eff. 6/27/19
N.L. Dillard Middle School	Stephanie Guill, 6 th Grade Math Teacher = Eff. 6/30/19
Bartlett Yancey High School	Deborah Maxey, Media Specialist = Eff. 6/30/19 Emily Reagan, 9-12 Science Teacher = Eff. 7/1/19
Retirement	
South Elementary	Carlene Bailey, K Teacher = Eff. 7/1/19
North Elementary	Linda Wagoner, Custodian = Eff. 8/30/19
Transfer	
NL Dillard Middle	Hannah Lynch 6-8 Science to Media Specialist/ITF = Eff. 8/6/19
North Elementary	Yvette Worsham, 5 th Grade Teacher from South to North = Eff. 8/16/19
Employment	
NL Dillard Middle	Deborah Bradshaw, Office Support I/Receptionist = Eff. TBD Lisa Cates, 6-8 Language Arts = Eff. 8/16/19 Jessica Lunsford, 6-8 Math = Eff. 8/16/19 Erika Minor, Media Specialist/ITF = Eff. 8/16/19

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Bartlett Yancey High School	Matthew Trent, Assistant Principal = (11 month position) = Eff. 8/1/19 <i>(Replaces Chuck Hudson)</i>
	Ena Wood, Media Specialist/ITF = Eff. 8/16/19
North Elementary	Latisha Brown, Data Manager/Bookkeeper = Eff. 7/1/19
	Laura Smith, Media Specialist/Instructional Technology Facilitator = Eff. 8/16/19
South Elementary	Kristen Henley, K-5 Teacher = Eff. 8/16/19
Oakwood Elementary	Angela Jones, K-5 Teacher = Eff. 8/16/19
School Food Services	Kenyada Graves - Seasonal CN Assistant = Eff. 7-1-19 (as needed)
Central Office	Raven Jones, School Social Worker = Eff. 8/16/19 (previously served in a grant funded social worker position)
Parental Leave	
NL Dillard Middle	Rachel Manning, 6 th Grade Science = Eff. 8/16/19 - 1/3/2020

Contracts

Dr. Carter recommended approval of the contract listing as presented and allow extension of July 31, 2019 for requirements to be met for individuals awaiting results from tests. Donna Hudson moved, seconded by Wayne Owen to approve contract listing with stipulations as presented. The motion carried unanimously.

Dr. Carter recommended non-renewal of contract for Michael Olsen. Tracy Stanley moved, seconded by Donna Hudson to approve recommendation of non-renewal as presented. The motion carried unanimously.

School	Yr 1 Contract	Yr 4 Contract	Non-Renewal
Bartlett Yancey	**		Michael Olsen
NL Dillard Middle	Silas Baldwin Paula Diggs		
Oakwood Elementary	Tonya Stanley	Ginger Spicer	

Superintendent Contract

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Tracy Stanley made a motion, seconded by Wayne Owen, to offer a new contract to Dr. Sandra Carter, Superintendent. Terms and negotiations, benefits and discussion will take place later and be brought back for a vote. The motion carried unanimously.

IX. COMMUNICATIONS

None at this time.

X. BOARD MEMBER OBSERVATIONS

None at this time.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 9:36 p.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on July 15, 2019 at 9:00 a.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent