

CASWELL COUNTY BOARD OF EDUCATION MINUTES

May 10, 2021

The Caswell County Board of Education met in regular session on Monday, May 10, 2021 at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Trudy Blackwell, Donna Hudson, Mel Battle and Vennie Beggarly. Tracy Stanley attended virtually. Others present include Superintendent Dr. Sandra Carter and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. Meeting was livestreamed via Zoom.

I. A. CALL TO ORDER

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Mel Battle moved, seconded by Gladys Garland, to approve the minutes of the April 26, 2021 regular meeting, May 3, 2021 budget work session, and May 3, 2021 joint meeting with Caswell County Board of County Commissioners as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda as presented. Donna Hudson moved, seconded by Gladys Garland, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter shared information regarding Bartlett Yancey Senior High School (BYSHS) student Qua-Iveon Muldrow. He applied for and was accepted to Governor's School. He will be attending Governor's School at High Point University in the area of Social Science. He applied for the scholarship through the Governor's School Foundation and was awarded the full \$500.00 tuition. Congratulations were extended to Qua-Iveon Muldrow.

Dr. Carter also extended congratulations to the BYSHS softball team on being the 2020-2021 Mid-State Conference Champions.

Dr. Carter shared that the student art show is underway and encouraged board members to visit the CoSquare to view the artwork.

I. E. PUBLIC COMMENTS

None at this time.

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II. UNFINISHED BUSINESS

None at this time.

III. REPORTS

Directors and Principals shared brief reports of their departments and responsibilities. The following directors shared updates:

Kim Mims, Child Nutrition Director
Dr. Carla Murray, North Elementary
Franchesca Gantt, NL Dillard Middle School
Lance Stokes, Bartlett Yancey Sr. High School

Quarterly Reports

Finance Director Amy Chandler reviewed the third quarter financial reports. Summary of the reports include:

State revenues and expenditures decreased approximately \$959,000. The State fund is our primary source of revenue and mainly funds salaries and benefits. Some of the decrease can be attributable to a decrease in state funds received. The largest decrease in expenditures is reflected in Regular Instruction due to decreases in the state allotment along with substitutes not being utilized the majority of this time period and Operational Support Services due to buses not being operated until school returned in March 2021. These decreases are offset by increases in School Based Support Services reflecting the Personal Protective Equipment and digital resources purchased with Coronavirus Relief Funds and Nutrition Services reflecting the Coronavirus Relief Funds and Transportation Funds for school nutrition.

Local revenues are very comparable to the prior year showing a slight decrease of approximately \$16,000. All revenue sources saw a decline except for Sales & Use tax, Medicaid, County Appropriation, and Indirect costs. Due to the decline in the stock market, the interest earnings are currently not outweighing the fees, so no interest has been realized thus far this fiscal year. Other decreases were related to the civic center not being rented, therefore no rental income is realized; athletics did not begin until the third quarter therefore a decrease in activity bus revenue; driver's education shows a decrease due to the change in the way the fees are collected. Local expenditures decreased by approximately \$100,000. The major decreases were in Co-Curricular Services due to school sports not taking place until the third quarter, thus coaching supplements have not been paid and only half of the supply funds were sent to Bartlett Yancey Senior High School, Public Utility & Energy due to several factors related to energy consumption and Support & Development Services related to the Secondary Curriculum Director being funded out of local in 19-20 and state in 20-21; these decreases were offset by an increase in Technology Support due to the State Technology revenue being cut from the State budget along with the funding of one IT Technician that was funded previously

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from the DRF grant. Other variances were primarily related to timing differences and were in line with prior year and budget.

Federal revenues and expenditures increased approximately \$50,000. The decrease is seen across most all accounts, but primarily associated with Regular Instruction related to timing differences for several large expenditures and Special Population Services due to EC contracted services expenses which were covered with CRF funds offset by an increase in School Based Support Services related to the two new nurses being funded with CARES Act funds.

Capital Outlay revenues and expenditures increased approximately \$8 million primarily attributable to lottery proceeds; grant proceeds, and bond proceeds received for the new high school and the related expenditures. Although the County is making the payments, the expenditures still have to be recorded on our books for financial reporting purposes.

Child Nutrition revenues reflect a decrease of approximately \$620,000 from the prior year. This decrease can be attributable to the decrease in participation with school being remote until March. Expenses also decreased by nearly \$523,000, primarily related to food costs. As of March 31, the fund shows a net loss of approximately \$167,000, net of the \$109,041 Coronavirus relief funds used to offset some of the loss. If Coronavirus Relief funds were not available, the Child Nutrition fund would show a loss of approximately \$276,000 as of March 31.

The Restricted fund is performing as expected, showing a decrease in revenue of approximately \$88,000, which is related to the last portion of the Golden Leaf Stem Lab funds received. Expenditures also saw a decrease of approximately \$126,000, primarily related to the personnel associated with the DRF grant. Other variances were primarily related to timing differences and were in line with budget.

IV. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Gladys Garland moved, seconded by Trudy Blackwell, to approve the consent agenda as presented. The motion carried unanimously

Consent Agenda

Requests for Transfer

Neal, Olivia	Caswell	to	Rockingham (K)
Stephens, Perry G.	Caswell	to	Rockingham (5 th)
Stephens, Paxson	Caswell	to	Rockingham (9 th)
Storm, Jackson	Caswell	to	Guilford (2 nd)

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LINQ Renewal Invoice

Annual Subscription for financial software program.

Funding Source:

\$16,395 2.6510.802.326.810.000.00 (Local Maintenance Agreements)

\$3,600 1.5400.019.418.000.000.00 (State Small Schools Software)

Exceptional Children Contracted Services for 2021-2022

Audiologist = John E. Sexton & Associates

Cost - \$565/month + travel from office & battery replacements

Estimated Annual Cost = \$6,600

Responsibilities - Sexton & Associates will conduct audiological evaluations for students that failed hearing screenings, provide training/supervision to our staff that conduct hearing screenings, monitor hearing equipment needs for our students, and develop summaries of their findings.

Physical Therapy = Ann Ramey Therapies & Rosie Kirby Physical Therapist Assistant

Ann Ramey Therapies

Cost - \$68/hr.

Estimated Annual Cost = \$16,000

Responsibilities - Ann Ramey is a physical therapist that provides direct therapies for students with gross motor needs, supervision for the physical therapist assistant on a monthly basis, develops physical therapy goals and evaluations, and attends IEP meetings when necessary.

Rosie Kirby Physical Therapist Assistant

Cost - \$50/hr.

Estimated Annual Cost = \$25,000

Responsibilities - Rosie Kirby is a physical therapist assistant that works under the supervision of Ramey Therapies to provide direct therapies for students with gross motor needs.

Occupational Therapy - Speech & Occupational Therapists Specialist (New Provider)

Cost - \$62.50/hr.

Estimated Annual Cost = \$32,000

Responsibilities - The provider will provide an Occupational Therapist for approximately 15 hours of support weekly. The therapist will supervise our COTA, conduct evaluations, write reports, attend IEP meetings when necessary, and provide direct services. *(CCS previously worked with this provider several years ago when called Piedmont Regional Feeding & Oral Motor Clinic).*

Speech Therapy - Cheshire Center & Colleen Vest

Cheshire Center

Cost - \$58/hr.

Estimated Annual Cost = \$164,952

Responsibilities - Cheshire Center provides the system with up to 5 speech therapists (full/part time) to serve students in pre-school settings, school settings, and home settings. They will

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provide direct speech/language instruction, complete evaluations, and develop/hold IEPs meetings.

Colleen Vest

Cost - \$45/hr.

Estimated Annual Cost = \$60,750

Responsibilities - The provider will provide up to 37.5 hr/we of speech services in the district. Her services will include direct speech/language instruction, complete evaluations, and develop/hold IEPs meetings.

Vision Support Services - Invision Services, Inc.

(Orientation/Mobility/Teacher of the Visually Impaired)

Cost - \$83/hr. for Direct Services - \$55/hr. for Braille Production

Estimated Annual Cost = \$2500

Responsibilities - Invision Services, Inc. provides specialized instruction for EC students with vision impairments with direct instruction on Braille and other visual supports, development of Visual materials, consultation with staff, participation in IEP meetings. *(Note: Reduced expenses projection due to graduation of students receiving services in 2020-2021).*

Deaf/Hard of Hearing Teacher - Invision Services, Inc.

Cost - \$65/hr. for Direct Services

Estimated Annual Cost = \$97,800

Responsibilities - Invision Services, Inc. will provide a teacher of the Deaf/Hard of Hearing that will be able to provide direct instruction for a deaf student requiring specific instruction to support language/communication development. The DHH teacher will also collaborate with the student's teachers to support vocabulary and other deaf strategies for the student to appropriately access their curriculum. Estimated cost projects summer/ESY services if participation of student(s).

Brady - Purchase of Chiller (Replacement for NL Dillard Middle School)

(2025 16th Street, Greensboro, NC, 27405)

Brady is a member of Omnia Purchasing, which is approved by the State of NC as well as federal governments purchasing protocol.

Funding Source = 4.9017.001.326.000.000.000 = HVAC Contracted Repairs

Total = \$135,911.00

(Sales Tax and Freight are included)

2. Resolution

Vice Chair Gladys Garland read aloud the resolution for former employee who recently passed away. Vennie Beggarly moved, seconded by Gladys Garland, to approve the resolution as presented. The motion carried unanimously.

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*Resolution in Memorial and Appreciation
Of the Life of
Ralph Aaron Ward*

WHEREAS, Ralph Aaron Ward, was born on July 11, 1933, and resided in Lexington, NC, at the time of his death on April 2, 2021, and

WHEREAS, Ralph Ward, was a faithful and loving son, husband, father, brother and friend and his family's welfare was his major and constant concern; and

WHEREAS, Ralph Ward, graduated from North Carolina State University with a BS degree in Agriculture Education and his Master's degree from Purdue University; and

WHEREAS, Ralph Ward, enjoyed farming and working in his garden. He also enjoyed spending time fixing up his 1962 car, traveling and spending time with his grandson; and

WHEREAS, Ralph Ward, began his 42-year career in public education as the Agriculture Teacher at Prospect High School in Caswell County. He continued work for the Caswell County Board of Education by working at the Central Office for 11 years and later went to work for the Brunswick County School system as the Vocational Director until retiring as the Personnel Director in 1998; and

WHEREAS, Ralph Ward touched the lives of many throughout his career and will be remembered by his Community and Board of Education for his leadership and his commitment to education; and being known for his benevolence and servant's heart to children; and

***NOW THEREFORE BE IT RESOLVED** that the Caswell County Board of Education wishes to honor the memory of Ralph Ward and expresses its sympathy to his family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.*

This the 10th day of May 2021

Wayne Owen, Chairman

Gladys Garland, Vice Chairman

Mel O. Battle

Vennie Beggarly

Trudy J. Blackwell

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

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V. SUPERINTENDENT UPDATES

Dr. Carter shared an overview of the high school renovations noting that we are 64% complete with the first phase. At this time we've had 23 weather days which have prolonged the project; however, the move in date for students is currently scheduled for September 26. The contractors have worked around adjustments and the projected completion date for the entire project is still set for August 2, 2022. The glass is being installed and over the next four months a lot of events will occur. The "moving committee" meets regularly and with the assistance of the transition coordinator this will assist with the upcoming plans for moving. Dr. Carter shared that the construction company has been very accommodating and working diligently to meet timelines.

VI. CLOSED SESSION

Donna Hudson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five-minute break. Mel Battle seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Gladys Garland made a motion to return to open session. Donna Hudson seconded the motion. The motion carried unanimously.

Note: Vennie Beggarly left the meeting during Closed Session.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented excluding Section II, IA and IIA. Mel Battle moved, seconded by Donna Hudson to approve the personnel listing as presented with those exclusions. The motion carried unanimously.

Dr. Carter recommended approval of personnel listing Section II, IA as presented. Mel Battle moved, seconded by Donna Hudson to approve Section II, IA as presented. The motion carried unanimously. (Gladys Garland recused herself due to family relative).

Dr. Carter recommended approval of personnel listing Section II, IIA as presented. Gladys Garland moved, seconded by Trudy Blackwell to approve Section II, IIA as presented. The motion carried 4-1 with Battle voting "No." (*Beggarly left the meeting and Stanley participated remotely*).

Dr. Carter recommended approval of contract renewal listing as presented with exception of Bartlett Yancey Senior High School listing for 4-year contract Owen Wall. Donna Hudson

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moved, seconded by Gladys Garland to approve the recommendation of contract renewals with exception of Owen Wall. The motion carried unanimously.

Dr. Carter recommended approval of contract renewal listing as presented for Bartlett Yancey Senior High School listing for 4-year contract for Owen Wall. Gladys Garland moved, seconded by Mel Battle to approve 4-year contract for Owen Wall. The motion carried unanimously. (Wayne Owen recused himself due to a family relative).

Transfer	
Central Office / PreSchool Coordinator/Itinerant Teacher: EC Department	Calla Wilson - K-5 EC Teacher @ Stoney Creek Elementary = Eff. July 1, 2021
Employment	
Oakwood Elementary	Tara Hamlett = K-5 Teacher = Eff. 8/13/21
Stoney Creek Elementary	Mary Holderness = School Nurse = Eff. 8/13/21 (for one year)
South Elementary	Kim Miller = School Nurse = Eff. 8/13/21 (for one year)
Contracted Services	
Bartlett Yancey Sr. High School	Shelia Gorham, Transition Coordinator = Part Time Temporary Position (8-15 hours weekly) / \$35.00 hour = Eff. 5/11/21

Administrative Contract Renewals

4-year Contract	
Charles Hudson	Transportation Director / Central Office
Dr. Carla Murray	Principal / North Elementary
Steve Evans	Principal / South Elementary
Terri Gullick	Principal / Stoney Creek Elementary
2-year Contract	
Janice Castle	Assistant Principal / NL Dillard Middle
Matthew Trent	Assistant Principal / Bartlett Yancey Sr. High

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Bartlett Yancey Senior High School	
Year 1	Year 4
Ramonda Brooks (Pending Licensure)	Joshua Brumfield
Richard Franklin	Todd Christensen
Avery Gifford	Karen Godlock
Bailey Gray	Jeanette Long
Jarrett Hanks	Chrislin Strickland
Deauti Harris	Donna Surface (Pending Licensure)
Chelsie Pierce	Brian Totten
Brittany Post	Owen Wall
Taylor Shallenberger	Karen Worlds
Angel Solomon	
India Trice	
Lauren Wilson	
Ena Woods	
Gregory Randall	

NL Dillard Middle School	
Year 1	Year 4
Taylor Bradsher	Danielle Flores
Tyler Coleman (Pending Licensure)	Megan Kaltenbach
Paula Diggs	Heather Karney
Carolos Flores	Erika Minor (Pending Licensure)
Leslie Gehris	Anthony Spinks
Mark Hughes (Pending Licensure)	
LaNita Johnson (Pending Licensure)	
Jeffrey Joyce	
Shanita Mallory (Pending Licensure)	
Kenneth Malloy (Pending Licensure)	
Brianna McCandies (Pending Licensure)	
Pegeen Ryan-Murray	
LaShawn Parker	

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North Elementary School	
Year 1	Year 4
John Cochran	Julie Allen
Julia Fair	
Lisa Ranzo	
Amber Webster	

Oakwood Elementary School	
Year 1	Year 4
Nicole Cole	Anna Isaacs
Angela Jones	
Kathryn Thornton	
Brandi Neal	
Bobby Shields	

South Elementary School	
Year 1	Year 4
Karen Barbieri	Ellen Amos
Hollie Cathey (Pending Licensure)	Casey Evans
Deanna Gardner	Norma Lee
Katherine Harris	Bailey Williamson (Pending Licensure)
Kristen Henley	
Julie Sladky	
Shannon Wrenn	

Stoney Creek Elementary School	
Year 1	Year 4
Pam Bodley	Brittini Macedo
Amanda Caporicci	Julie Parker
Jessica Lunsford	Michelle Whitfield
Laura Meszaros	
Lutisha Pyles	
Vada Thompson	

(Note: No Non-renewals for any schools)

IX. COMMUNICATIONS

- Work Session scheduled for May 18, 2021 @ 2:00 p.m. Chairman Owen requested board members to submit to Dr. Carter any other items they would like to be on the agenda. Topics to include:
 - Policy # 605

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- Policy # 205
 - Plaque for Bartlett Yancey Senior High School
 - Plans for 2021-2022 school year
- Chairman Owen reviewed updated Covid guidelines in which things are becoming more relaxed and asked for the boards input on opening back up board meetings to the public. He suggested continuing with Zoom and monitor the attendance.

Donna Hudson moved, seconded by Trudy Blackwell, to open board meetings back up to the public following Covid guidelines and to continue broadcasting via Zoom. The motion carried unanimously. (Meetings will open to the public at the next meeting).

X. BOARD MEMBER OBSERVATIONS

None at this time.

XI. ADJOURN

Gladys Garland made a motion to adjourn the meeting at 1:30 p.m., Mel Battle seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on May 24, 2021 at 6:30 p.m. in the Caswell County Schools Administration Building.

Wayne Owen
Chairman

Dr. Sandra Carter
Superintendent