

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 14, 2019

The Caswell County Board of Education met in regular session on Monday, October 14, 2019, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Donna Hudson, Wayne Owen, Ross Gwynn, Mel Battle, and Tracy Stanley. Vennie Beggarly was absent. Others present include Superintendent Dr. Sandra Carter, Amy Chandler, Carol Boaz, Andrew Tyrrell, Emily Buchanan, Nicole McGhee. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Tracy Stanley moved, seconded by Wayne Owen, to approve the minutes of the September 23, 2019 work session and September 23, 2019 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda as presented. Donna Hudson moved, seconded by Mel Battle, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter presented the Board of Education, on behalf of the North Carolina School Board Association (NCSBA), a Silver Bell Award. This is for training excellence and commitment during the 2018-2019 NCSBA academy year.

Dr. Carter shared congratulations to the Bartlett Yancey High School football team who are having an exciting winning season. Dr. Carter also shared that the high school retired Michael Brooks' jersey (#55) at a recent home game and noted it was well attended.

Dr. Carter shared she has written an article for the local paper on scores and achievements; however, they did not have room in last week's edition and it should be included in the upcoming week.

Dr. Carter shared that Miss North Carolina will be in the district on October 28, 2019. Mr. Tyrrell will be accompanying her to visits at all the schools and she will share the importance of making good choices and perseverance.

I. E. PUBLIC COMMENTS

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None at this time.

II. UNFINISHED BUSINESS

None at this time.

III. NEW BUSINESS

1. TSA Consulting Group

Finance Director Amy Chandler shared information on TSA Consulting Group. This company works with over half of the school districts in North Carolina. The services they provide will be beneficial to Caswell County schools in keeping the district in compliance with IRS regulations, review and authorization of all plan distributions, central salary reduction agreement processing, common remittance services, and employee educational materials specific to the plans offered. Currently, payroll is processing and remitting to the multiple providers. This service will help streamline the administrative process for supplemental retirement benefits.

The service is no charge to the school district or to the employees. The services rendered are charged to the investment providers we utilize. We currently have 10 investment providers and 79 participating employees.

Upon no questions, Dr. Carter recommended approval of using TSA Consulting Group as presented. Wayne Owen moved, seconded by Tracy Stanley to approve using TSA Consulting Group. The motion carried unanimously.

2. Voting Delegates - North Carolina School Boards Association (NCSBA) Annual Conference

Donna Hudson, Gladys Garland, Ross Gwynn and Vennie Beggarly will serve as the voting delegates for the NCSBA Annual Conference.

IV. REPORTS

None at this time.

V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

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- Meeting scheduled for this afternoon with potential project manager for the high school renovations/construction. Bill Powell has been utilized in Surry County and Dr. Carter received very positive references on him. County Manager Bryan Miller will also be included in the interview this afternoon. Mr. Battle questioned what would actually be the first project. Dr. Carter shared that the field house will be first (for temporary classrooms) and other issues to consider include the timing noting that if they start during the summer then demolition could possibly begin at the same time.
- Follow-up on accordion type gate for the West Wing during use of rental for large professional development room. An accordion door is a violation of code and per Maintenance Director, Jerry Hatchett; we could look at using double doors with push bar. He is checking on pricing.

VI. CLOSED SESSION

Mel Battle made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Wayne Owen seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Ross Gwynn made a motion to return to open session. Wayne Owen seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented for all except Section II, Item C. Tracy Stanley moved, seconded by Mel Battle to approve the personnel listing as presented except for Section II, Item C and pending clearance of positive background checks. The motion carried unanimously.

Dr. Carter recommended approval of the personnel listing Section II, Item C. Tracy Stanley moved, seconded by Donna Hudson to approve the personnel listing Section II, Item C and pending clearance of positive background checks. The motion carried 5-1 with Battle voting "No." (Beggary was absent).

Resignation	
Stoney Creek Elementary	Terrie Scales, 2 nd Grade Teacher = Eff. 10/30/19
Retirement	

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North Elementary	Brenda Elliott, Bus Driver = North = Eff. 10/9/19
Transfer	
Transportation	Suzanne Foster (from Data Manager @ North to Transportation) = Eff. TBD
Employment	
NL Dillard Middle School	Lauren Sartin, 6-8 CTE Agriculture Teacher = Eff. 10/7/19
North Elementary	Lisa Ranzo, K-5 Teacher = Eff. 11/4/19
Central Office/District wide	Brandi Teetor, School Social Worker = Eff. 10/15/19 (10-month position)

IX. COMMUNICATIONS

Out of State Field Trip =North Pre-K visit Owen’s Farm in Danville, VA on October 31, 2019.

X. BOARD MEMBER OBSERVATIONS

- October 28, 2019 BOE meeting will include School Improvement Plans
- November 11th = Veteran’s Day - The Board of Education decided to cancel the meeting as school is out in observance of the holiday.
- November 25th = will change to a morning meeting at 9:00 a.m.
- Presentation and follow-up of School Improvement plans was discussed.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 10:52 a.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on October 28, 2019 at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent