

CASWELL COUNTY BOARD OF EDUCATION MINUTES

July 24, 2017

The Caswell County Board of Education met in regular session on Monday, July 24, 2017, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chairman Sylvia Johnson, Mel Battle, Ross Gwynn, Donna Hudson, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Cody Johnson, Medina Jones, Emily Buchanan, Angela Underwood, Vennie Beggarly, Jerry Hatchett, Nicole McGhee, Nelson Showalter and David Useche. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Sylvia Johnson moved, seconded by Mel Battle, to approve the minutes of the June 26, 2017 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Tracy Stanley moved, seconded by Sylvia Johnson to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

None at this time.

I. E. PUBLIC COMMENTS

Cody Johnson, 1390 Pagetown Road, Elon, NC 27244

Mr. Johnson shared information from the baseball alumni association regarding information from engineer who has looked at the baseball building. At this time, no estimates were given. Mr. Johnson stated that all costs will be through the alumni and no cost to the school system.

II. UNFINISHED BUSINESS

Donna Hudson moved, seconded by Tracy Stanley, to remove Policy # 555, Disposal, Rental or Lease of Property from the table. The motion carried unanimously. Dr. Carter recommended approval of Policy # 555, Disposal, Rental or Lease of Property as presented. Mel Battle moved, seconded by Sylvia Johnson to approve Policy # 555, Disposal, Rental or Lease of Property. The motion carried unanimously.

Policy # 555 – Disposal, Rental or Lease of Property

1. Disposal of Property – When property owned by Caswell County Schools, is no longer needed or useful for public school purposes, the Superintendent is authorized to determine whether the best interests are served by disposing of property by sale or exchange. Surplus property identified shall be reported to the Maintenance Department. Under no circumstances shall an employee of the school system dispose of any property without first contacting the

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Maintenance Department. The Superintendent is authorized to dispose of any item or groups of items having a value of less than five hundred (\$500) by declaring the items to be surplus, setting their fair market value, and disposing of these items either by public auction or by private sale. The Superintendent may advertise a public notice of such items to be sold. Under no circumstances shall any property be sold to an employee or member of an employee's household at a private sale. Nothing shall prohibit an employee or member of his family from purchasing surplus property at a public auction. The Superintendent is also authorized to declare any surplus property as "junk property" if it meets the following requirements: (1) property is unusable, (2) repairing property would not make good business sense; and (3) property cannot be sold. Worthless, useless, broken or obsolete electronic and computer equipment parts that have stored secure data or that contain environmental hazardous materials shall not be accessible to the public as surplus. These items can also be declared as "junk property" by the Superintendent. The Technology Department will make the appropriate arrangements through available free-of-charge certified professional recycling companies for the electronic/computer "junk" equipment to be destroyed and/or disposed of in accordance with Federal and State privacy and environmental laws. Any items above that are recorded as a fixed asset and no longer belong to Caswell County Schools must have the inventory tag removed before discarding, selling or trashing and forwarded to the Finance Office.

2. Use of school property (other than facilities - see Policy 820) by non-school groups is not encouraged and such use must be approved by the Board. Members of the community and non-school groups may request in writing the loan/use of school property. Students and school-related functions have priority over community members and non-school related functions. Unless authorized, property with a value greater than \$500.00 will not be loaned and Board property may not be taken off school grounds. If approved, the agreement must specify that the individual or group will be responsible for the proper care and preservation of the property and will compensate the school district for any loss in value as it is determined by the Superintendent or designee. The agreement also must stipulate that no liability will attach to the Board, individually or collectively, and that the Board will be held harmless for personal injury suffered by the use of school property. A reasonable fee may be set by the Superintendent or designee and may be included in the agreement.

Policy # 605, Graduation Requirements

Tracy Stanley moved, seconded by Ross Gwynn, to remove Policy # 605, Graduation Requirements from the table. The motion carried unanimously. Dr. Carter recommended approval of Policy # 605, Graduation Requirements as presented. Upon discussion, Mel Battle moved, seconded by Tracy Stanley to table Policy # 605, Graduation Requirements until more decisions are made regarding valedictorian and salutatorian for the class of 2020 and the ten point grading scale. The motion carried unanimously.

Surplus Salvage
Curriculum & Finance Trailers

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Dr. Carter recommended approval of declaring the curriculum trailer and finance trailer as surplus salvage. Donna Hudson moved, seconded by Ross Gwynn to approve the curriculum trailer and finance trailer as surplus salvage. The motion carried unanimously.

Career Academy

Dr. Carter shared the career academy will be in place by the beginning of the school year and will be only for at-risk students.

Tracy Stanley questioned if eighth graders will be included. Dr. Carter responded that they would not be included. Usually juniors are those that are considered based upon their grade.

Donna Hudson questioned if enrollment will be allowed anytime during a semester and Dr. Carter responded "yes."

Upon review and discussion, Dr. Carter recommended approval of the career academy as presented. Mel Battle moved, seconded by Donna Hudson to approve the career academy as presented. The motion carried unanimously.

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of consent agenda as presented. Tracy Stanley moved, seconded by Mel Battle to approve the consent agenda as presented with Item "B" removed and discussed in closed session. The motion carried unanimously.

- a. Requests for Transfer
- b. Fundraising Requests 2017-2018 (moved to closed session)
- c. Surry Insurance Invoice
- d. AdvancED Invoice
- e. Division of Vocational Rehabilitation Services Agreement
- f. Mulch Timber
- g. Young Group

It was shared that consistency is needed for the fundraising requests for all schools. Dr. Carter instructed Finance Officer Jeremy Teetor to create a form for all schools to use when submitting multiple fundraising requests for approval.

2. STEM Lab Purchases

Emily Buchanan shared information on the grant for the STEM Lab and stated the money is due now to proceed. Golden Leaf will reimburse the school at 20% installments. Finance Officer Jeremy Teetor also shared that he is looking at creating a Fund 8 for grants and anticipated reimbursements or money could be pulled from fund balance. It was recommended to budget anticipated revenues and share information during quarterly reports to the board.

Upon review, Dr. Carter recommended approval of the STEM Lab purchases in the amount of \$348,625.72 to fund the initial purchase of the equipment, supplies, and materials for the Math I STEM labs from PITSCO Education. Sylvia Johnson moved, seconded by Donna Hudson to

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approve the STEM Lab purchases in the amount of \$348,625.72 as presented. The motion carried unanimously.

Golden LEAF Foundation will reimburse the district \$346,206.82 in increments of 20% of the total purchase over the period of one year from when the grant agreement was signed and approved.

3. J.M.'s Microscope Invoice

Dr. Carter recommended approval of the invoice with J.M.'s Microscope and Triple Beam Balance Repair in the amount of \$5,750.00. Ross Gwynn moved, seconded by Tracy Stanley to approve the J.M.'s Microscope and Triple Beam Balance Repair invoice as presented in the amount of \$5,750.00. The motion carried unanimously.

4. Memorandum of Agreement CCS & CFMC for use of CCCC

Dr. Carter shared a copy of the 2008-09 agreement and noted this was the last time a signed agreement was initiated for the use of the civic center. Upon review, Dr. Carter recommended approval of the memorandum of agreement with Caswell County Schools, Caswell Family Medical Center and Caswell County Civic Center as presented. Tracy Stanley moved, seconded by Sylvia Johnson to approve the memorandum of agreement as presented. The motion carried unanimously.

5. Child Nutrition Contract Renewals

Kim Mims reviewed information on contract renewals for the school food services department. Upon review, Dr. Carter recommended approval. Mel Battle moved, seconded by Tracy Stanley to approve the contract renewals as presented. The motion carried unanimously.

It was suggested that these items could be placed on the consent agenda in the future.

2017-2018

SYSCO Raleigh	General Grocery	\$446,820.13
SYSCO Raleigh	Non-Vended Snacks	25,070.80
Southeastern Paper Group	Chemical & Supplies	121,423.55
Foster Caviness	Fresh Produce	30,309.25
SYSCO Raleigh	Water/Beverages	14,855.78
Coca-Cola	Water/Beverages	7,835.00
PET Dairy	Mild/Dairy & Ice Cream	129,551.25

6. Child Nutrition SY 2017-2018 Meal Pricing

Dr. Carter recommended approval of the 2017-2018 meal pricing as presented. Sylvia Johnson moved, seconded by Tracy Stanley to approve 2017-2018 meal pricing as presented. The motion carried unanimously.

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Students	2017-2018	2016-2017	Difference
Reduced Breakfast (Pre K-5)	\$0.30*	\$0.30*	
Paid Breakfast (Pre K-5)	\$1.35*	\$1.30*	\$0.05
Reduced Breakfast (Grades 6-12)	\$0.30	\$0.30	
Paid Breakfast (Grades 6-12)	\$1.35	\$1.30	\$0.05
Reduced Lunch (Pre K-5)	\$0.40*	\$0.40*	
Paid Lunch (Pre K-5)	\$2.25*	\$2.20*	\$0.05
Reduced Lunch (Grades 6-12)	\$0.40	\$0.40	
Paid Lunch (Grades 6-12)	\$2.50	\$2.45	\$0.05
Adults			
Breakfast	\$1.60	\$1.55	\$0.05
Lunch with milk	\$3.30	\$3.25	\$0.05
Lunch with tea	\$3.45	\$3.40	\$0.05
Lunch without beverage	\$2.85	\$2.80	\$0.05
<p style="text-align: center;">Meal Pricing Price Lunch Equity (PLE) Reference: USDA Memo Code: SP 11-2017</p> <p>Regulations at 7 CFR 210.14€ require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals.</p> <p style="text-align: center;">Note: The Community Eligibility Provision (CEP) provides meals FREE to ALL Elementary students. CEP: Yr. 1 – 2014-15, Yr. 2 – 2015-16, Yr. 3 – 2016-17, Yr. 4 – 2017-18 If the Community Eligibility Provision (CEP) is not utilized, the elementary meal prices shown above indicate 2017-2018 recommended prices as based upon the Price Lunch Equity (PLE) tool.</p>			

7. Bus Cameras/Gatekeeper Systems, Inc.

Dr. Carter recommended approval of the Gatekeeper Systems quote for bus cameras as presented in the amount of \$30,437.55. Tracy Stanley moved, seconded by Sylvia Johnson to approve the Gatekeeper quote in the amount of \$30,437.55. The motion carried unanimously.

It was stated that this will complete all buses being equipped with cameras except activity buses. A separate quote will be brought back to the board for review. State transportation funds will be used to cover this cost.

8. 1:1 Initiative Devices – Elementary Schools/Gumdrop Case Invoice

David Useche shared an update on the 1:1 Initiative for elementary schools and stated this is ready to implement. Upon review and discussion, Dr. Carter recommended approval of the 1:1 Initiative elementary schools proposal as presented. Donna Hudson moved, seconded by Sylvia Johnson to approve the 1:1 Initiative for elementary as presented. The motion carried unanimously.

CDW Government LLC, 230 N. Milwaukee Aven., Vernon Hills, IL, 60061

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CDWG	Quote # JBKB972	\$42,076.84
	Quote # JBKC323	\$63,470.35
	Quote # JBKC422	\$84,073.63
	Quote # JBKC478	\$56,339.18
	Quote # HZWD433	\$17,500.00
	Quote # HZWD747	\$25,109.00
	Quote # JBCT128	\$53,054.75

Gumdrop Cases / Quote # QTE3296 \$35,348.77

Qty = 700 (New Dell Chromebook 11 Flip - Drop Tech Black)

9. Orkin Pest Control

Dr. Carter recommended approval of Orkin Pest Control contract as presented. Sylvia Johnson moved, seconded by Tracy Stanley to approve Orkin Pest Control contract as presented in the amount of \$9,785. The motion carried unanimously.

Maintenance Director Jerry Hatchett shared that Orkin is the only provider that meets the state requirements for pest management at this time. It was suggested to check with other suppliers to see if they have changed their requirements.

10. High School Counselors / Eleven Months

Dr. Carter recommended approval of two counselors at the high school to be changed to eleven months of employment on a regular basis to assist the needs of the students and school. Tracy Stanley moved, seconded by Donna Hudson to approve two counselor positions at the high school to eleven months of employment on a regular basis. The motion carried unanimously.

It was stated that At-Risk funds could be used.

11. Resolution

Chairman Gladys Garland read aloud a resolution honoring the service of Sheriff Michael Welch who is retiring at the end of July 2017. Sylvia Johnson moved, seconded by Donna Hudson to approve resolution for Michael Welch as presented. The motion carried unanimously.

Resolution

WHEREAS, Michael Welch, Sheriff of Caswell County has announced his retirement after thirty years of service in law enforcement; and

WHEREAS, Michael Welch enlisted in the United States Army in 1984 as a Military Police Officer. He was a paratrooper assigned to the 82nd Military Police Company 82nd Airborne Division at Fort Bragg, North Carolina for three years; and

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WHEREAS, Michael Welch is a 1984 graduate of Bartlett Yancey High school, a graduate of Alamance Community College, the University of North Carolina at Charlotte, and the Naval Postgraduate School Center for Homeland Security and Defense; and

WHEREAS, Michael Welch graduated with A.A.S. in Law Enforcement Technology in 1989 and a B.S. in Criminal Justice in 1990 and a M.A. in Security Studies in 2013; and

WHEREAS, Michael Welch began working in 1991 for the Caswell County Sheriff's Office. He wore many hats, including, but not limited to, DARE Officer, Training Officer, Patrol Sergeant, and Community Policing Administrator until 1998; and

WHEREAS, Michael Welch served the citizens of Roxboro as a Patrol Officer, Narcotics Officer, and lastly, as the Lieutenant overseeing the Criminal Investigations Division; and

WHEREAS, Michael Welch was elected in 2002 as Sheriff for Caswell County. He has diligently served the citizens of Caswell County as well as offered support and assistance to Caswell County Schools; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the service of Michael Welch and expresses its congratulations to him by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 24th day of July 2017.

Gladys Garland, Chairman

Sylvia Johnson, Vice Chairman

Mel Battle

Donna R. Hudson

Ross Gwynn, Jr.

Tracy Stanley

Dr. Sandra Carter, Superintendent

IV. REPORTS

- Fundraising Summary Reports 2016-2017
Discussion took place with concerns of fundraising requests that were submitted but never held as well as profits made. It was suggested that additional clarity is needed in the future when these summaries are submitted.

V. SUPERINTENDENT UPDATES

- First week of school calendar for staff / open house
- Dr. Carter shared she intends to submit a letter to the Caswell Messenger in regards to welcome back to school.
- Currently updating webpages

Mr. Battle questioned the August 21st date as there were gaps in the details. Dr. Carter shared this is not complete but plans are for all staff to meet at 8:00 a.m. to 9:00 a.m. and elementary will remain for professional development and middle and high school will return later in the day.

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Concerns were expressed with open house times noting very little flexibility for parents who work until 5:00 p.m.

VI. CLOSED SESSION

Mel Battle made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five minute break. Tracy Stanley seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Sylvia Johnson made a motion to return to open session. Ross Gwynn seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Resignation	
Oakwood Elementary	Kimberley Doran (K-5 Teacher) = Eff. 7/6/17
Oakwood & North Elementary	Megan Maggiore (K-5 Music Teacher) = Eff. 8/1/17
South Elementary	Tonya Farrish (Guidance Counselor) = Eff. 7/28/17
South & Stoney Creek	Tabitha Faulkner (K-5 Music Teacher) = Eff. 7/27/17
N.L. Dillard Middle School	Charity Ireland (EC Self Contained Teacher) = Eff. 6/27/17
	Ann Pickard (Social Studies Teacher) = Eff. 6/29/17
	Rachel Turner (Office Support I) = Eff. 6/19/17
Bartlett Yancey High School	Althea Gwynn-Williams (Science Teacher) = Eff. 8/12/17
Retirement	
North Elementary	Mary Sladky (Elem. Teacher Asst.) = Eff. 9/1/17
Central Office	Vonda Turner (Office Support II, Testing & Accountability) = Eff. 11/1/17
Transfers	
N.L. Dillard	Elaine McAdams (Office Support I) Central Office to N.L. Dillard = Eff. 7/25/17 Note: 59 held harmless / 12 month position
	Janice Totten (Child Nutrition Manager) Stoney Creek to N.L. Dillard = Eff. 8/2017
	Amanda Craig, EC Teacher South to N.L. Dillard = Eff. 8/18/17
	Dora Denault, Reading Specialist to Social Studies

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	Teacher North/Oakwood to N.L. Dillard = Eff. 8/17/17
Bartlett Yancey High School	Relisa Thomas Data Manager to Bookkeeper = Eff. 7/25/17
	Laquita Williamson Bookkeeper to Data Manager = Eff. 7/25/17
North Elementary	Rita Lea, Teacher Asst. Oakwood to North = Eff. 8/18/17
Stoney Creek Elementary	Jeremye Totten, Teacher Asst. Bartlett Yancey to Stoney Creek = Eff. 8/18/17
Oakwood Elementary	Matthew Trent, Principal Intern North to Oakwood Elementary = Eff. 8/2017
Employment	
South Elementary	Leslie Alcon, K-5 Teacher = Eff. 8/18/17
	Kandice Stanfield-Ceparano, PreK Teacher = Eff. 8/18/17
	Norma Lea, Guidance Counselor = Eff. 8/18/17
Bartlett Yancey High School	Eamon Clarke, Social Studies Teacher = Eff. 8/18/17
	Jeanette Long, Math Teacher = Eff. 8/18/17
	Carla Massey, Drivers Education Substitute = Eff. 7/25/17
	Troy Nevells, Automotive Tech. Trng. Teacher = Eff. Date pending
N.L. Dillard Middle School	John Roller, CTE Tech. Eng. & Design Teacher = Eff. 8/18/17
	Moeneebah Villines, English Language Arts Teacher = Eff. 8/18/17
	Kandi Butts, Office Support II (Data Manager) = Eff. 7/25/17
Oakwood Elementary	Rhonda McFalls, K-5 Teacher = Eff. 8/18/17
	Laura Salcedo, Interim K-5 Teacher = Eff. 8/18/17
	Ida Chaney, EC Self Contained PreK Teacher Asst. = Eff. 8/18/17
	Lutisha Pyles, Teacher Asst. = Eff. 8/18/17
North Elementary	Carla Edwards, K-5 Teacher = Eff. 8/18/17
	Taylor Williams, Kindergarten Teacher = Eff. 8/18/17
Substitute Listing	Kay Satterfield = Eff. 7/25/17 (\$10.67)
Monthly Supplement 2017-2018	

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Jerry Hatchett (Maintenance Director)	\$300.00
Rick Hill (IT Dept.)	\$300.00

Fundraising Requests for 2017-2018

Dr. Carter recommended approval of fundraising requests as submitted for the 2017-2018 school year. Ross Gwynn moved, seconded by Donna Hudson to approve the 2017-2018 fundraising requests as presented. The motion carried unanimously.

Bartlett Yancey High School

Event	Date to be held	Purpose
Raffle (C. Smith)	September & April	Field Trips
Crafts (C. Smith)	Sept. – Dec.	Field Trips
T-Shirts / Autism (C. Smith)	March	Field Trips
Car Wash (A. Foster)	August	Equipment & Apparel
Hat Stamps, Music Requests, Brownies (Holshouser – Key Club)	Oct. – Nov.	UNICEF
Valentine Candy/Teacher Baby Jars (Holshouser – Key Club)	Feb. – March	March of Dimes
Christmas Candy (Mathis/Holshouser)	December	Boys & Girls Home
Hat Stamps (Mathis/Holshouser)	October	UNICEF
Spin the Wheel (Holshouser)	November	General Club Fund
Spirit Wear (Softball)	Aug. – May	Student & Staff Incentives
Raffle (FFA)	Sept. – Dec. & Jan, May	Scholarships, Prize Awards, Dues, Registration
Greenhouse (FFA)	April – May	Scholarships
Fruit (FFA)	Nov. – Dec.	Scholarships
Baby Bucs Cheer Clinic (D. Hatchett)	September	Apparel
Pepsi (D. Hatchett – Cheerleaders)	July	Camp
Doughnuts (Wrestling)	Nov. & Jan.	Entry Fees
Skills Camp (mens basketball)	November	Travel Gear
Alumni Game (Basketball)	February	Summer camps
50/50 Raffle (Basketball)	Nov. – March	Summer camps
Service Project (Athletics – K. Godlock)	April	Service project within the community
50/50 Raffle (Athletics – K. Godlock)	Aug – March	Donation to make a wish foundation
Mile run (Athletics – K. Godlock)	April	Athletics
Raffle (Athletics)	Oct. – Mar.	Apparel, Equipment
Golf Tournament (McVay & Phelps)	October	Apparel, Equipment
Lip Sync Battle (Athletics – K. Godlock)	March	Athletics
Car Wash (K. McVay) *	August/March	Apparel, Equipment
Chicken Dinner (McVay & Phelps) *	September	Apparel, Equipment
Softball Tournament (McVay & Phelps) *	October	Apparel, Equipment
Sponsorships (McVay & Phelps) *	August – June	Apparel, Equipment
Candy (McVay) *	August – May	Apparel, Equipment
Concessions (McVay & Phelps) *	March – May	Apparel, Equipment
Alumni Softball Tournament (McVay/Phelps) *	March	Apparel, Equipment
Wrestling Concessions Event	November	Tournament/Entry Fees
Wrestling Concession Event	April	Tournament/Entry Fees
50/50 Raffle Buccaneer Cup (Wrestling)	January	Tournament/Entry Fees
Concessions Sales Buccaneer Cup (Wrestling)	January	Tournament/Entry Fees
Gift Baskets Raffle Buccaneer Cup (Wrestling)	January	Tournament/Entry Fees
Fanclot Clothing (Wrestling)	November	Tournament/Entry Fees
Football Pregame Meals *	Aug –Oct.	Pregame Meals/Equipment
Charity Night for Fall (men's soccer) *		

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Charity Night for Spring (women's soccer) *		
Concessions *	Sept. - March	Supplies for soccer teams
Buc Cards *	Aug. - Oct.	Pre-postgame meals/team request
Sponsorship Banners *	July - August	Pre-postgame meals, etc.
Concession (Football) *	Aug. - Oct.	JV/Varsity Football Concession
Fan Wear (Football) *	Aug. - Oct.	Pre-game meals, etc.
Mini Football *	July - Oct.	Pre-game meals, etc.
Alumni Game (volleyball)	September	Athletic Fund
Cancer Benefit game	October	St. Jude Cancer Research
Note: * = Booster Club Activity		

N.L. Dillard Middle School

Event	Date to be held	Purpose
Krispy Crème Sale	September	FFA
Wear a Hat Fundraiser	October	FFA
FFA T-shirt sale	November	FFA
School Yearbooks	Ongoing	School
Dillard Night @ Bojangles	Sept-Nov.	School General Fund
Fall pictures	October	School General Fund
Fall Athletic Dance	October	PE/Athletic Dept.
Winter Book Fair	December	Media Center
Dillard Night @ Bojangles	February / April	School General Fund
Spring Pictures	March/April	School General Fund
Spring Book Fair	April/May	Media Center
Winter Formal Dance	February	School General Fund
Dunkin Donations for EOY Water Day	April/May	PE/Athletic Dept.

North Elementary T-Shirts = August/September 2017 Pictures = Fall & Spring Fall Festival = October Book Fair = Fall/Spring Dances = Fall/Spring Yearbook = April	Oakwood Elementary School Pictures = Fall/Spring Fall Festival = October Scholastic Book Fair = Fall/Spring Yearbook = May
South Elementary School Pictures = Fall/Spring Yearbook Book Fairs = Fall/Spring South Shirts = Spring Reading for Education Fall Festival = Fall Jump Rope for Heart	Stoney Creek Elementary Fall/Spring Pictures Book Fair = Fall & Spring Penny War = September/April/May School Store = All year Fall Festival = October Fall Raffle (Parents) = October Candy Grams = October/December/February Hat Day = November/January/March/April/May Family Portraits = November T-Shirt Sale = December/February Winter Dance = January Graduation Photos = February School Dance = March Carnation Sale = April Spring Carnival = May

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XIII. COMMUNICATIONS

Maintenance Director Jerry Hatchett shared information regarding the boiler system at the new central office which did not pass inspection for the west wing. Due to numerous code changes the boiler that is a 1956 model is not compliant. Mr. Hatchett shared that he will be submitting quotes and looking at approximately 13 heat pumps/split system units for the rooms on the west wing. This may be approximately \$100,000. More information will be brought back to the board but Mr. Hatchett wanted them to be aware of the situation.

Finance Director Jeremy Teetor provided a brief update on the budget noting he is awaiting information on the Federal portion. Plans are to bring the budget along with a presentation to the board at the next meeting.

XIV. BOARD MEMBER OBSERVATIONS

Mr. Battle questioned the amount left from the funds approved for the renovations. Dr. Carter shared it is approximately \$2000. Mr. Battle questioned if the rooms/offices in the back that windows were installed in are being used. Dr. Carter stated not at this time but they may be filled once locations are confirmed for nurses and or social worker.

Mr. Battle questioned the placement of the American flag as it had been moved from the previous location.

XV. ADJOURN

Ross Gwynn made a motion to adjourn the regular meeting at 12:35 p.m., Sylvia Johnson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on August 14, 2017, at 9:00 a.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent