

CASWELL COUNTY BOARD OF EDUCATION MINUTES

June 5, 2017

The Caswell County Board of Education met in regular session on Monday, June 5, 2017, at 9:00 a.m. in the Whitley Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chairman Sylvia Johnson, Donna Hudson, Mel Battle, Ross Gwynn, and Tracy Stanley. Betty Sartin was absent. Others present include Superintendent Dr. Sandra Carter, Attorney Ron Bradsher, Nicole McGhee, Emily Buchanan, Jeremy Teetor, Nelson Showalter, John & Christi Dickerson. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Sylvia Johnson moved, seconded by Tracy Stanley, to approve the minutes of the May 22, 2017 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Mel Battle moved, seconded by Donna Hudson to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter reminded board members of the graduation on Saturday.

I. E. PUBLIC COMMENTS

None at this time.

II. UNFINISHED BUSINESS

Sylvia Johnson moved, seconded by Donna Hudson to remove policies 440 and 441 from the table. The motion carried unanimously.

Upon no questions, Dr. Carter recommended approval of policies 440, Student Records and 441, Student Discipline Records as presented. Tracy Stanley moved, seconded by Sylvia Johnson to approve policies 440 and 441 as presented. The motion carried unanimously.

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of consent agenda as presented. Mel Battle moved, seconded by Ross Gwynn to approve the consent agenda as presented. The motion carried unanimously.

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- a. Requests for Transfer (2017-2018)
- b. Budget Amendments # 16
- c. NCSBA 2017-18 Annual PLS Update Fee
- d. NCSBT Errors & Omissions/General Liability

Requests for Transfer:

Lindsay, Jordan	Caswell	to	Rockingham (1 st)
Wilson, Elyana	Caswell	to	Person (3 rd)
Wilson, Jace	Caswell	to	Person (1 st)
Wilson, Dakota	Person	to	Caswell (4 th) *

*mother is employee of CCS

Budget Amendments # 16

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 16	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.			
Account Code	Description	Debit	Credit
1.3100.000.000.000.000.00	Allocations from SPSF		1,309.00
1.6550.056.312.000.000.00	Transportation Workshops	688.00	
1.5110.003.162.000.000.00	Sub Pay	621.00	
		1,309.00	1,309.00
Funding Source: State			
Justification: DPI Allotment Revision #52			
Total appropriation in current budget:			\$0.00
Amount of increase/decrease of amendment:			\$0.00
Total appropriation in amended budget:			\$0.00

NCSBA 2017-2018 Annual PLS Update Fee

Dues total: \$1,500.00

NCSBT Errors & Omissions/General Liability

2017-2018 Fund Contribution: \$3,844.00

2. Summer Services & Contracts - EC

Dr. Carter asked Mr. Nelson Showalter to answer questions of the board regarding summer services and EC contracts. Upon review, Dr. Carter recommended approval of the summer services as needed and EC contracts as presented. Donna Hudson moved, seconded by Sylvia Johnson to approve summer services as presented and the EC contracts as presented. The motion carried unanimously.

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Summer Employment

Shana LeGrant - summer services additional cost not to exceed \$3,928.92

Vic Snodgrass - additional cost should not exceed \$1,544.92

Calla Wilson - additional cost should not exceed \$793.23

Summer trainings: Carolyn Childress & Mary Beth Griffin = \$125/day / Autism (PRC 118.01)
(5 day long training)

Reading Grant (SIP) Funds (PRC 82) / \$125/day

Shana LeGrant (3 day)

EC Summer Institute

Shana LeGrant (1 day) / Ruth Miller (5 day)

Service Providers Fund (PRC 118.02) / \$125/day

EC Summer Institute - Tammy Zylka (3 days)

EC Contracts

Audiologist - John E. Sexton & Associates

Cost = \$520/month + travel / Est. Annual Cost - \$6,600

Occupational Therapy - Invo Healthcare Associates

Cost = \$62/hr / Est. Annual Cost = \$35,000

Physical Therapy - (Two Contracts)

Ann Ramey Therapies - Cost - \$65/hr. / Est. Annual cost \$12,500

Rosie Kirby Physical Therapist Assistant - Cost - \$50/hr. / Est. Annual Cost \$25,000

School Psychologist - David Caron - Cost - determined by individual assessment

Est. Annual Cost - \$30,600

Speech Therapy - Cheshire Center - Cost - \$50/hr / Est. Annual Cost - \$199,800

Vision Support Services - Invision, Inc. Cost - \$80/hr. / Est. Annual Cost - \$39,600

Orientation/Mobility Services - Cost - \$80/hr. / Est. Annual Cost - \$6,900

Braille Production - Cost - \$55/hr. / Est. Annual Cost - \$17,325

3. Summer Camp Teachers

Carol Boaz reviewed listing for summer camp teachers. Upon review Dr. Carter recommended approval of the summer camp teachers as presented. Mel Battle moved, seconded by Tracy Stanley to approve the listing of summer camp teachers as presented. The motion carried unanimously.

Current daily rate of teacher pay per day as a tutor:

Sue Cumbo

Christine Crozier

Brenda Floyd

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Stacey Gammon
Melissa Gillie
Anderlicia Glass
Mary Beth Griffin
Teletha Jones
Elizabeth Kirby
Cynthia McNeil
Karen Self
Sharon Stanfield
Calla Wilson

***LeShia Adkins (will teach unless numbers drop below 1:10 teacher student ratio)

***Rita Best (will teach unless numbers drop below 1:10 teacher student ratio)

Substitutes: Daily rate of certified substitute pay unless used as a regular teacher:

*Tabitha Miles

*Jordan Garnett

*Kathryn Wilmarth

*Stephanie Hodges

*These teachers will be utilized as regular teachers at their current daily rate of teacher pay if additional students attend (i.e., the student to teacher ration goes above 1:14). The student to teacher ratio should be kept as low as possible.

If needed the regular school year substitute list and pay rates will be used in the event none of these teachers can substitute.

4. Resolution – Karen Moore

Gladys Garland read aloud the resolution for Karen Moore. Sylvia Johnson moved, seconded by Ross Gwynn to approve the resolution as presented. The motion carried unanimously.

*Resolution in Memorial and Appreciation
Of the Life of
Karen Foster Moore*

WHEREAS, Karen Foster Moore was born on August 18, 1953, and formerly resided at 1077 Foster Road, Yanceyville, NC, 27379, at the time of her death on May 23, 2017, and

WHEREAS, Karen Moore was a faithful and loving wife and mother and her family's welfare was her major and constant concern; and

WHEREAS, Karen Moore earned her B.A. in Education from Elon University in 1976; and

WHEREAS, Karen Moore was a life-long member of Prospect United Methodist Church; and

WHEREAS, Karen Moore was employed as an educator for 35 years. First at Piedmont Academy and later with the Caswell County School System as a teacher at N.L. Dillard Middle School prior to her retirement; and

WHEREAS, Karen Moore will be remembered by her Community and Board of Education for her leadership and her commitment to education; and being known for her benevolence and servant's heart to children; and

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NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Karen Moore and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 5th day of June 2017.

Gladys Garland, Chairman

Sylvia Johnson, Vice Chairman

Donna R. Hudson

Betty M. Sartin

Ross Gwynn, Jr.

Tracy Stanley

Mel O. Battle

Dr. Sandra Carter, Superintendent

IV. REPORTS

None at this time.

V. SUPERINTENDENT UPDATES

- DPI has set tentative dates in September in relation to the CAN visits. This will allow 1-2 people from DPI to spend two days in the school and work on best practices, needs, etc. Mr. Battle questioned when the board will receive a copy of the assessment. Dr. Carter responded she can email a copy or provide one at the next board meeting.
- Master Board Training – responses in order from board members:
 - #1 – Analyzing ethical challengers
 - #2 – Affirming Supt. & BOE responsibilities
 - #3 – Evaluation of Supt.

Dr. Carter will touch base with DPI and look at possible dates and times to begin this training.

- Mel Battle questioned if the board will have morning meetings during the summer. The board members were in agreement to change the time for the summer.
- Dr. Carter shared she will continue beginning principal program as she felt this was very effective.
- Code of Conduct Table of Contents page and Alternative Program page were shared with the board. Concerns voiced regarded an act of violence that may automatically require being sent to the alternative program. The code of conduct has not been approved as of yet. Dr. Carter shared that once final approval is given, this book will be sent to a printer for distribution to all students.

VI. CLOSED SESSION

Sylvia Johnson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-

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318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Tracy Stanley seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Ross Gwynn made a motion to return to open session. Sylvia Johnson seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of updated personnel listing as presented. Sylvia Johnson moved, seconded by Donna Hudson to approve personnel listing as presented. The motion carried unanimously.

Resignation	
Oakwood Elementary	Gabrielle Rucker - Elem. Teacher - Effective 6-15-17
Retirement	
Stoney Creek Elementary	Alicia Petty - Elem. Teacher Asst. - Eff. 7-1-17
South Elementary	Sheree Fuquay - Elem. Teacher - Eff. 7-1-17
Transfers	
Central Office	Latore Foster, Lead Data Manager - BYHS to C.O.
Bartlett Yancey	Joshua Brumfield, PE Teacher - Dillard to BYHS - Eff. 7-1-17
N.L. Dillard	Darnell Dumas, PE Teacher - BYHS to Dillard - Eff. 7-1-17
North Elementary	Laura Smith - Elem. Teacher - Stoney Creek to North
Leave Notification	Michael Staats - Maternity Leave (Eff. 9/17 - 10-17)
Employment	
South Elementary	Robert Herman - K-5 Teacher - Eff. 8-18-17 (Replaces ??)
	Barbara Hodges - K-5 Teacher - Eff. 8-18-17 (Replaces ??)
Oakwood Elementary	Courtney Smith - K-5 Teacher - Eff. 8-18-17 (Replaces ??)
	Whitney Witty - K-5 Teacher - Eff. 8-18-17 (Replaces ??)
North Elementary	Paige Wall - K-5 Teacher - Eff. 8-18-17 (Replaces ??)

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Parental Leave Request	Cary Lee Cumbo Gluhareff Requested for 2017-2018 school year

XIII. COMMUNICATIONS

- Lunch was planned for South Elementary; however, due to time constraints the board opted not to go.

XIV. BOARD MEMBER OBSERVATIONS

Mr. Battle questioned if all the items from the work session have been finished. Mr. Battle also shared that the dumpster located in the student parking lot at the high school is overflowing.

Donna Hudson asked for confirmation on morning meetings going forward. The next meeting will be June 26th at 9:00 a.m., July 10, July 24, August 14, and August 28 all at 9:00 a.m.

XV. ADJOURN

Ross Gwynn made a motion to adjourn the regular meeting at 12:20 p.m., Sylvia Johnson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on June 26, 2017, at 9:00 a.m. in the Whitley Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent